

Procedure at General Meetings

83. (1) A member of the Society is entitled to be present and speak at a general meeting.
- (2) The Chairperson of the general meeting may allow a person who is not a member of the Society to:
- (a) be present at a general meeting; or
 - (b) be present and speak at a general meeting.
- (3) Subject to subrule (4), the President or Vice-President or in the absence of both of them, one of the other Benchers present, shall preside at a general meeting.
- (4) If at a general meeting:
- (a) no Bencher is present 30 minutes after the time appointed for holding the meeting, or
 - (b) all Benchers present are unwilling to act as Chairperson;
- the members present shall choose one of their number to be Chairperson.
- (5) At a general meeting, 30 members in good standing present at the meeting constitute a quorum.
- (6) At the commencement of the meeting the Chairperson shall declare whether or not a quorum is present.
- (7) If 30 minutes after the time appointed for a general meeting a quorum is not present, the meeting:
- (a) if convened on the written request of members, shall be terminated; or
 - (b) in any other case may, as determined by the Chairperson, stand adjourned to a place and time within one week.
- (8) No business, other than the election of a Chairperson and the adjournment or termination of the meeting, shall be commenced unless and until a quorum is present.
- (9) If the Chairperson has declared that a quorum is present, a quorum shall be deemed to remain present until a member present at the meeting challenges the existence of a quorum.
- (10) The Chairperson shall set the agenda for a general meeting.
- (11) A member may, with the unanimous consent of all members present at and entitled to vote at the meeting, introduce a resolution which was not mailed to the membership under Rules 80 or 81.
- (12) If a dispute which is not provided for in the *Act* or these Rules arises concerning the procedure to be followed at a general meeting, the matter shall be resolved by the Chairperson.
- (13) When a decision of the Chairperson is appealed, the members present shall, without debate, vote on whether they are in favour of or opposed to sustaining the Chairperson's decision.
- (14) A member of the Society in good standing who is present at a general meeting is entitled to one vote.
- (15) Voting at a general meeting shall be by show of hands, unless the Chairperson orders a secret ballot.
- (16) A member is not entitled to vote by proxy.
- (17) A general meeting may be adjourned from time to time and from place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
- (18) The Benchers may conduct a general meeting by joining together two or more locations by telephone or by any other means of communication which permits all persons participating in and entitled to vote at the meeting to hear each other, and in that case:
- (a) the Executive Director may appoint a member to act as local Chairperson of a joined location; and
 - (b) a person participating in such a meeting is, for the purpose of this Rule, present at the meeting.

[next rule is Rule 90]

PART 5

Bencher Meetings

Time and Place

90. (1) Meetings of the Benchers shall be held at the places and times set by the Benchers.
- (2) Every meeting of the Benchers shall, unless the Benchers otherwise direct, be held in Saskatchewan.
- (3) The Executive Director shall notify the Benchers of the date, time and place of the next meeting of the Benchers or of an adjourned meeting of the Benchers.
- (4) The Executive Director shall, if instructed by the President, change the date, time or place of the next meeting of the Benchers or of an adjourned meeting of the Benchers, and amend the notification accordingly.
- (5) The Executive Director's notification under subrule (3) shall be given at least 48 hours before the meeting, or within such lesser time as is reasonable in the circumstances.

Special Meetings of the Benchers

91. (1) A special meeting of the Benchers may be called by:
- (a) the President; or
 - (b) any 3 Benchers, upon written notice to the Executive Director.
- (2) The Executive Director shall notify the Benchers of the date, time and place of the special meeting of the Benchers which, in the case of a meeting called by any 3 Benchers, shall be within 10 days after the Executive Director received the notice.
- (3) The Executive Director's notification under subrule (2):
- (a) shall be given at least 5 days before the meeting, or within such lesser time as is reasonable in the circumstances; and
 - (b) shall state the nature of the business that is proposed to be considered at the meeting.
- (4) No business other than the business stated in the notification referred to in subrule (3) shall be considered at a special meeting of the Benchers, unless at least two-thirds of those present at the meeting vote in favour of considering that other business.
- (5) A Bencher may, with the unanimous consent of all Benchers present at the meeting, introduce a resolution which was not sent to the Benchers with the notification of the meeting.

Procedure at Meetings of the Benchers

92. (1) The President, or in his or her absence or at his or her request the Vice-President, shall preside as Chairperson of a meeting of the Benchers.
- (2) In the absence of the President and Vice-President, the Benchers present shall choose one of their number to be Chairperson.
- (3) At a meeting of the Benchers, 10 Benchers present at the meeting constitute a quorum.
- (4) If 30 minutes after the time appointed for a meeting of the Benchers a quorum is not present, the meeting may, as determined by the Chairperson, stand adjourned to a date, time and place set by the Chairperson.
- (5) At a meeting of the Benchers, business other than the election of a Chairperson and the adjournment of the meeting shall:
- (a) not be commenced unless and until a quorum is present; and
 - (b) where a quorum ceases to be present, be suspended and not resumed unless and until a quorum is present.
- (6) The Chairperson shall set the agenda for a meeting of the Benchers.
- (7) If a dispute which is not provided for in the *Act* or these Rules arises concerning the procedure to be followed at a meeting of the Benchers, the matter shall be resolved by the Chairperson.
- (8) When a decision of the Chairperson is appealed, the Benchers present shall, without debate, vote on whether they are in favour of or opposed to sustaining the Chairperson's decision.
- (9) A Bencher who is present at a meeting of the Benchers is entitled to one vote.
- (10) Voting at a meeting of the Benchers shall be by show of hands or in accordance with subrule (15), unless the Chairperson orders a secret ballot.

- (11) A Bencher is not entitled to vote by proxy.
- (12) Subject to subrule (13), a resolution to add to, amend or delete from these Rules or *The Code of Professional Conduct* is not valid unless:
 - (a) the resolution is read twice; and
 - (b) a majority of Benchers voting on each reading vote in favour of the resolution.
- (13) A resolution referred to in subrule (12) shall not be read twice on the same day, unless two-thirds of the Benchers present at the meeting and voting consent.
- (14) A meeting of the Benchers may be adjourned from time to time and from place to place.
- (15) A meeting of the Benchers may be conducted by telephone, email, or by any other means of communication which permits all persons invited to the meeting to participate, and a Bencher participating in such a meeting is, for the purpose of this Rule, present at the meeting.

[Rule 92(10) and (15) amended December 2, 2016]

Reimbursement for Bencher Expenses

93. (1) The Society shall reimburse Benchers described in section 6(2)(a) and (b) for all reasonable and necessary expenses actually incurred in performance of their duties.
- (2) The Society shall reimburse, in the case of expenses actually incurred by Benchers described in section 6(2)(c) of the *Act*, the greater of:
- (a) the amount determined under section 6(6) of the *Act*; or
 - (b) all reasonable and necessary expenses actually incurred in performance of their duties.

Remuneration of Benchers

94. (1) The President shall receive remuneration in an amount fixed by the Benchers.
- (2) Benchers described in section 6(2)(a) and (b) of the *Act* may receive remuneration in an amount fixed by the Benchers.
- (3) Benchers described in section 6(2)(c) of the *Act* shall receive remuneration in an amount which is the greater of:
- (a) the amount determined under section 6(5) of the *Act*; or
 - (b) the amount fixed by the Benchers.

[Rule 94(3)(a) amended February 10, 2011]

Bencher Absence

95. Where an elected Bencher has been absent from two consecutive, regularly scheduled meetings of the Benchers in Convocation, the Benchers in Convocation may, by resolution, remove that Bencher from office.

[next rule is Rule 110]

PART 6

Committees

A. General

Establishment

110. (1) The following committees are established:
- (a) the Admissions & Education Committee,
 - (b) the Professional Standards Committee;
 - (c) the Discipline Committee;
 - (d) the Ethics Committee;
 - (e) the Executive Committee;
 - (f) the Insurance Committee;
 - (g) the Audit Committee;
 - (h) the Discipline Executive Committee;
 - (i) the Conduct Investigation Committee; and
 - (j) the Governance Committee.
- (2) The Benchers may, by Rule, establish any other committee for the better governance of the Society.

[Rule 110(1)(c) amended and Rule 110(1)(l) added September 17, 1993]

[Rule 110(1)(i) amended December 11, 1994]

[Rule 110(j) amended December 7, 1995]

[Rule 110(1)(l) amended December 11, 1998]

[Rule 110(1) amended to remove Committees: Annual Meetings, Finance, Libraries and Equity/Diversity December 7, 2007]

[Rule 110(1) amended to add Discipline Executive and Conduct Investigation Committees May 2, 2014, effective July 1, 2014]

[Rule 110(1) amended to delete the Legislation & Policy Committee and add the Audit and Governance Committees, Nov. 28, 2014]

Membership

111. (1) The President shall, in the case of every committee other than the Executive Committee and the Discipline Committee, appoint the members, subject to the *Act*, and designate one of them as Chairperson and another of them as Vice-Chairperson.
- (2) The Executive Committee shall consist of:
- (a) the President of the Society, who shall be Chairperson of the Committee;
 - (b) the Vice-President of the Society, who shall be the Vice-Chairperson of the Committee;
 - (c) the immediate Past President of the Society;
 - (d) such other Benchers or members as appointed by the President; and
 - (e) the Executive Director shall be a non-voting member of the Executive Committee.
- (3) The Discipline Committee shall consist of:
- (a) all Benchers; and
 - (b) any members and former Benchers appointed by the President.
- (4) Any Vice-Chairperson of a Committee may perform the duties of the Chairperson of that Committee where it is desirable for him or her to do so in furtherance of the objects of the *Act* and the Rules.
- (5) The members of a committee shall, if both the Chairperson and the Vice-Chairperson are unable or unwilling to act, choose one of their number to perform the duties of Chairperson.
- (6) A member of a committee appointed under subrule (1) holds office until the earlier of:
- (a) ceasing to be a member of the Society; or
 - (b) being removed from office by the President.
- (7) The President may fill a vacancy on any committee with respect to which the President has the power of appointment.
- (8) The President and Vice-President;
- (a) are non-voting *ex officio* members of each committee established under Rule 110, other than the Audit Committee; and
 - (b) may be appointed as active members of any committee.

Schedule 1
LAW SOCIETY FEES AND ASSESSMENTS

A. Active Member Annual Fee	\$
1. Practice fee	1,750
2. Special Fund assessment (included in Practice fee)	200
3. Late payment fee	75/wk or part thereof
4. Quarterly payment administration fee	100
B. Inactive Member Fees	
1. Inactive member annual fee	150
C. Liability Insurance Assessment	
1. Annual Assessment	1,280
2. Late payment fee	75/wk or part thereof
3. Insurance deductible reimbursement late payment fee	100
D. Student-at-Law Fees	
1. Student-at-law application fee	175
2. Articling fee	175
3. Articling assignment fee	175
4. Bar Admission Program fee	2,700
5. Competency Evaluation re-read fee, per competency evaluation	100
E. Admission as a Lawyer Fees	
1. Lawyer admission application fee	175
2. Lawyer enrollment fee	175
3. Admission on transfer application fee (Lawyer or Canadian Legal Advisor)	175
4. Admission on transfer enrollment fee (Lawyer or Canadian Legal Advisor)	750
F. Interjurisdictional Practice Permit	
1. Interjurisdictional Practice Permit	175
2. Interjurisdictional Practice Permit Renewal	175
G. Reinstatement Fees	
1. By former member, following disbarment	2,000
2. By disqualified member becoming an active or inactive member	175 plus fee for year of default
3. All other applications for reinstatement	175
H. Certificate of Standing Fee	100
I. License and Permit Fees	
1. Foreign legal consultant permit fee	500
2. Foreign legal consultant renewal fee	150
J. Waiver of Rules	
1. First application	100
2. Each subsequent application respecting the same Rule	250
K. Professional Corporation	
1. Application for registration of Professional Corporation	200
2. Application for registration of Limited Liability Partnership	200
3. Annual renewal for Professional Corporation	200

L. Continuing Professional Development

1.	Approval of remedial CPD plan	500
2.	Appeal of decisions	100
3.	Reinstatement fee payable by member disqualified for failing to comply with the CPD Policy	100

Note: The federal goods and services tax applies to Law Society fees and assessments

[Part K added September, 2001]
 [Part D(4) amended February 5, 2004]
 [Part C 4. added Oct., 2007]; [Amended Dec. 7, 2007]
 [Part F amended December 5, 2008]
 [Part D(4) amended May 1, 2009]
 [Part A(3), C(1) and (2) amended; Part L added September 17, 2009]
 [Part K (1), (2) and (3) amended February 11, 2010]
 [Part D (4) amended April 15, 2010]
 [Part A (1) and C (1) amended June 17, 2010]
 [Part C(1) amended; C(4) deleted April 14, 2011]
 [Part A(2) amended October 21, 2011]
 [Part C(1) amended April 27, 2012]
 [Part A(1) amended October 26, 2012]
 [Part C(1) amended April 25, 2013]
 [Part E amended to remove duplicate categories of law professors, November 1, 2014]
 [Part A(1) and (2); Part K(1), (2) and (3); and Part L(1) amended, October 16, 2015]
 [Part D, E, F, G and L amended, February 19, 2016]
 [Part C(1) amended April 29, 2016]
 [Parts A, D, E, F, G, I, and J amended Dec 2, 2016]