



# Saskatoon Police Service

*Honour - Spirit - Vision*

## **Lawyer (Junior) (temporary full-time for approximately ten months)**

The Saskatoon Police Service is recruiting for a Lawyer (Junior) to provide comprehensive in-house legal advice to the Chief of Police and Executive with respect to the operations and administration of the Saskatoon Police Service.

### **DUTIES:**

1. Provides legal opinions on policy, agreements, legislation and various areas of law, including Litigation, Criminal, Labour and Employment, Administrative Law, Municipal, and Privacy and Freedom of Information.
2. Assists with preparing and responding to requests and inquiries from external stakeholders, including Freedom of Information requests.
3. Assists with preparing for and responding to court applications, as well as appearing at various levels of Court, on behalf of the Chief of Police and the Saskatoon Police Service.
4. Assists with preparing for inquests and discipline hearings.
5. Assists with preparing, negotiating and reviewing a wide variety of contracts and other legal documents for current and new initiatives of the Saskatoon Police Service.
6. Meets, works with and assists various internal and external stakeholders, including the Saskatchewan Association of Chief of Police, the Saskatoon Board of Police Commissioners, the City of Saskatoon solicitor's office, community partners and members of the public.
7. Assists with reviewing and revising the Saskatoon Police Service's policies and procedures.
8. Assists with the education and training of Saskatoon Police Service members.

### **Qualifications:**

- Graduation from an accredited school of law
- Membership, or eligibility for membership, in the Law Society of Saskatchewan
- Four to six years' related legal experience
- Certification through the Canadian Institute of Access and Privacy Professionals and/or the Privacy and Access Council of Canada or possession of the Information Access and Protection of Privacy Certificate would be an asset
- Experience in criminal and civil litigation and employment law in a unionized workplace would be an asset

The Saskatoon Police Service offers a comprehensive benefits package and competitive salary. Please forward a detailed résumé by May 16, 2018 to:

**Saskatoon Police Service  
Human Resources  
Box 1728  
Saskatoon, SK S7K 3R6**