



As one of Canada's Best Managed Companies for 14 consecutive years, Concentra prides itself on fostering employee engagement and a workplace of openness and respect.

Concentra is Canada's leading provider of wholesale banking and trust solutions to credit unions from coast to coast. With deep co-operative roots, Concentra is focused on creating value for the credit union system. We partner with credit unions to ensure over five million Canadian members can choose competitive financial services from their local credit union.

Concentra Trust – a wholly-owned subsidiary – has been delivering estate and trust services nationwide for over 65 years.

Concentra employees enjoy a competitive total rewards package and flexible work environment. We are looking for a results oriented individual to join our team in either our Regina, Saskatoon or Toronto office.

AVP, Risk and Compliance, Trust

(Full-time Permanent Position)

The AVP, Risk and Compliance, Trust provides oversight and challenge to Concentra Trust, a wholly-owned subsidiary of Concentra. Through effective risk and business practice management oversight this position will manage compliance, ensuring appropriate systems, controls and processes are in place to satisfy internal and external audit requirements.

Key Outcomes & Responsibilities

The AVP, Risk and Compliance, Trust will provide senior leadership to the independent oversight function for Concentra Trust. In collaboration with the Risk Management Group, this position will ensure appropriate risk frameworks, policy, limits, controls, and approval processes are in place. It will guarantee the trust business is being conducted within risk appetite and in compliance with legal and regulatory requirements as well as the fiduciary responsibilities of a trustee. It will ensure enterprise risk management and reporting fulfills the requirements for control accountabilities of Board and management; that evolving business needs are appropriately identified and served and that all policies, processes, and controls undergo periodic and timely review; that third party, outsourcing, and agency relationships are on boarded appropriately, aligned with appropriate due diligence, controls, and ongoing monitoring. It will effectively monitor and interpret changes in legislation/regulations and determine their impact on Concentra Trust as well as maintain awareness of changes to the trust industry and audit/compliance requirements. It will play a fundamental role in preparing for and participating in the audit process conducted by internal or external auditors or regulatory bodies applicable to trust operations. It will assist in the development and compilation of Board and executive reporting.

The position will monitor performance, operational effectiveness and risk measures as well as assess existing business processes from a compliance and risk perspective. It will act as the oversight compliance risk lead for new opportunities and reviewing existing business. It will coordinate and provide support and input into the completion of business unit regulatory compliance management (RCM) self-

assessments. It will ensure adherence to guidelines mandated by OSFI, FINTRAC, TLCA, CDIC, FCAC, CRA and any other Canadian or foreign regulatory agency or relevant legislation as well as any duties mandated by provincial regulators. It will review reports and procedures which may impact business unit operations and ensure that necessary business unit process changes are implemented within the required timeframe.

The position will provide Compliance and Risk leadership as the change enabler across the organization, providing leadership and direction to the identification and management of organizational changes. It will also motivate others to implement change by demonstrating commitment to recommended change(s), while monitoring and evaluating the effects of change.

Qualifications:

- University degree in law, commerce, marketing or an equivalent combination of education and experience complemented by a professional designation
- Minimum 10+ years of senior level experience and superior knowledge of the trust services industry including its regulatory environment

Position closes **Thursday, October 4, 2018**

To apply, please visit our Career page at www.concentra.ca