

# CONVOCATION AGENDA

Convocation Date: April 27, 28 and 29, 2016  
Location: DoubleTree Hotel, Regina  
Commencement and End Time: Wed., April 27<sup>th</sup> at 6:00 pm until Friday, April 29<sup>th</sup> at Noon

## 1. Approval of the Agenda

### 1.1 Apologies for Absence

Apologies for absence were received from Sean Sinclair and Rosanne Newman, Q.C.

### 1.2 Confirmation of Agenda

### 1.3 Bencher Conflict of Interest Disclosures

### 1.4 Agenda Items, Committee Reports and Documents Which Are Not Open to the Public

## 2. Approval of the Minutes of February 19, 2016

### 2.1 Amendments

### 2.2 Confirmation of Minutes

### 2.3 Business Arising from Minutes

## 3. Strategic Planning

### 3.1 Improve Confidence in the Law Society among Stakeholders

Informational items:

- i. Trust Account Committee Memo  
Memo from Tom Schonhoffer, Q.C. dated March 15, 2016.
- ii. Communications Coordinator  
Memo from Tom Schonhoffer, Q.C.
- iii. Legislative Changes  
Memo from Barbra Bailey with an update.
- iv. Tribunal Training  
Memo from Donna Sigmeth, Q.C. with an update
- v. Governance  
Memo from Barbra Bailey with an update.

- vi. Information Sharing with Police  
Memo from Tim Huber with an update on the committee's work.

### **3.2 Improve Capacity, Competency and Knowledge of Members**

Informational items:

- i. National Discipline Standards Report

Valerie Payne has provided two reports for information:

- Status Update January 2015 to December 2015
- Status Update March 1, 2016

### **3.3 Improve Access to Legal Services**

- i. Legal Services Technician

At April Convocation, there was a brief discussion on legal services technicians and a suggestion to spend additional discussion time in April. Thursday afternoon from 2:30 pm to 5:00 pm has been scheduled for this discussion. Attached are the following:

- Consultation paper
- Public survey
- Legal service provider survey
- Message to Convey re Legal Technician Project – information in bullet format

- ii. Informational Items

The letter and attachments from Saskatchewan Trial Lawyers Association was referred to the Access to Legal Services Committee at April Convocation and is provided for information.

- iii. Innovating Regulation

Attached is a memo from Barbra Bailey with an update on the project.

## **4. Society Governance**

### **4.1 Audited Financial Statements**

Enclosed are the following:

- i. Audited financial statements for the year ended December 31, 2015.
- ii. Audit Completion Report from Virtus Group, Auditors.
- iii. Audit Committee Report to the Benchers prepared by Judy McCuskee, Chair.

The financial statements require approval by the Benchers for presentation at the Annual General Meeting in June.

## **4.2 Appointments**

### **i. U of S Senate**

Karen Prisciak, Q.C. is eligible for reappointment for a second term on the U of S Senate and is willing to serve another term. Bencher approval is required.

### **ii. Designated Complaints Counsel**

Attached is a memo from Donna Sigmeth, Q.C. regarding individuals willing to stand as DCC. Bencher approval is required.

## **4.3 Confidentiality and Conflict of Interest Form**

The attached annual acknowledgment of confidentiality and conflict of interest form should be signed by all Benchers and Federation Council.

## **4.4 Whistle Blower Policy**

Attached is a policy that was on the workplan and is now ready in *draft* for presentation to the Benchers for approval.

## **4.5 Filling Bencher Vacancies**

Attached is another policy titled *Bencher Recruitment and Election Policy* that was also on the workplan, and the section on “filling Bencher vacancies” is now ready in *draft* for presentation to the Benchers for approval.

## **5. Regulation**

### **5.1 Insurance Levy**

The Benchers will be asked to approve the Insurance Levy for the year beginning July 1, 2016. Insurance Counsel will explain the recommendation to the Benchers and the Chair of Insurance will propose a resolution. Attached are the following:

- i. Actuarial Report
- ii. Recommendation
- iii. CLIA Rules of the Reciprocal Proposed Revisions

### **5.2 Code of Professional Conduct**

Attached is a memo prepared by Stacey McPeck regarding revisions to the Model Code.

## **6. Reports**

### **6.1 President’s Report**

### **6.2 Executive Director’s Report**

**6.3 Federation Council Report**

**6.4 Law Foundation Report**

**6.5 University of Saskatchewan Report**

**7. Committee Reports**

- a. Admissions & Education
- b. Audit
- c. Conduct Investigation
- d. Discipline
- e. Ethics
- f. Executive
- g. Governance
- h. Insurance
- i. Professional Standards
- j. Library Review
- k. Access to Legal Services

**8. Informational Items**

- a. *Does Law School Reflect the Realities of the Legal Profession?* Federation Blog posted March 18, 2016 by Doug Ferguson
- b. *Shaking up the Academy*, by Leo Singer, National CBA Magazine, Spring 2016
- c. Letter from Acting Dean Beth Bilson, Q.C. regarding the National Admissions Standards Proposal
- d. U of S Law Students' Association - Student Concerns Regarding the National Admissions Standards Project Proposal
- e. Entity Regulation – letter from CBA dated February 26, 2016
- f. Federation President's Report – April 2016

**9. Meeting Finalization**

- 9.1 Review Actions to be Taken**
- 9.2 Confirm Items under 1.4**
- 9.3 Meeting Evaluation**
- 9.4 Next Meeting**
- 9.5 Motion to Adjourn**

**10. Bencher In-Camera Session**