

# CONVOCAATION AGENDA

Convocation Date: December 1 and 2, 2016  
Location: Saskatoon, Radisson Hotel  
Commencement and End Time: Begins Thursday, Dec 1<sup>st</sup> at 8:30 am and ends Friday, Dec. 2<sup>nd</sup> at Noon (will run into the afternoon, if necessary)

## 1. Approval of the Agenda

### 1.1 Apologies for Absence

Gerald Tegart, Q.C. and Leslie Belloc-Pinder will not attend committee meetings on Thursday, but will attend Friday Convocation.

### 1.2 Confirmation of Agenda

### 1.3 Bencher Conflict of Interest Disclosures

### 1.4 Agenda Items, Committee Reports and Documents Which Are Not Open to the Public

## 2. Approval of the Minutes of October 28, 2016

### 2.1 Amendments

### 2.2 Confirmation of Minutes

### 2.3 Business Arising from Minutes

## 3. Strategic Planning

### 3.1 Improve Confidence in the Law Society among Stakeholders

Informational items:

- i. Conduct Investigation Committee Refresher

Greg Walen, Q.C. and Evert Van Olst, Q.C., former Benchers and current members of CIC, will attend the meeting on December 1, 2016 to assist staff in providing refresher investigation training to members of the CIC.

- ii. Bencher Self-Evaluation

Annual Bencher Self-Evaluation and Committee Evaluations will be sent to all Benchers following December Convocation via survey monkey.

### **3.2 Improve Capacity, Competency and Knowledge of Members**

Informational items:

- i. Lawyers Concerned for Lawyers

Tim Brown, as SLIA counsel, has taken over contract renewal with Homewood Human Solutions. Melanie Hodges Neufeld has dealt with minor amendments to the LCL website to remove reference to the board. Donna Sigmeth, Q.C. submitted an article for the Fall 2016 issue of the Benchers' Digest.

### **3.3 Improve Access to Legal Services**

- i. Paralegal/Non-Lawyer Legal Service Providers

Attached is a memo from Barbra Bailey with an update.

- ii. Innovating Regulation

Attached is a memo from Barbra Bailey on the project. A self-assessment tool was emailed to all Benchers and Practice Advisors on November 16<sup>th</sup> to seek input on the content and presentation of the tool. We encourage you to complete the forms and provide comments to Barbra by November 30<sup>th</sup>.

## **4. Society Governance**

### **4.1 Financial Statements**

Enclosed are the financial statements for the period ended September 30, 2016.

### **4.2 Quarterly Investment Report**

Enclosed is the Quarterly Investment Report for the period July 1 – September 30, 2016.

### **4.3 Election of President and Vice-President**

- i. Election of President

Erin Kleisinger, Q.C. is the only declared candidate for President of the Law Society in 2017.

- ii. Election of Vice-President

Ronni Nordal, Sean Sinclair and Craig Zawada, Q.C. are the candidates and they will be making a 10 minute presentation to the Benchers. A vote will then be cast via secret ballot to determine the new Vice-President of the Law Society for 2017.

#### **4.4 Appointments**

- i. Law Foundation of Saskatchewan

Attached is a memo from Donna Sigmeth, Q.C.

#### **4.5 Electoral Reform**

Craig Zawada, Q.C. will provide an update on electoral reform in preparation for a session being planned for February 2017 Convocation. President Roberta Campbell and Executive Director Kris Dangerfield from the Law Society of Manitoba will be in attendance in February to report on electoral reform in their province.

#### **4.6 Trust Safety Committee – Terms of Reference**

For Bencher consideration and approval, attached are the terms of reference for the Trust Safety Committee.

#### **4.7 Surplus Usage Policy**

Tim Brown will be reviewing this issue in the new year and will report on progress as part of a larger “risk management” review.

### **5. Regulation**

#### **5.1 Rule Amendments**

- i. Rule 92(10) and (15) Procedure at Meetings of the Benchers

Attached is a memo from Barbra Bailey proposing amendments to Rule 92 “Procedure at Meetings of the Benchers,” along with a blacklined copy of the corresponding Policy that is maintained in the Governance Policy Manual.

- ii. Schedule 1 - Law Society Fees and Assessments

Attached is *Schedule 1 – Law Society Fees and Assessments* for approval by the Benchers. Although the 2017 budget was passed at October Convocation, a separate motion is required to approve the actual Schedule of Fees.

The Schedule contains various increases in fees for CPD, CPLED and the Bar Admissions Program as recommended by the Admissions & Education Committee.

### **6. Reports**

#### **6.1 President’s Report**

#### **6.2 Executive Director’s Report**

### **6.3 Federation Council Report**

### **6.4 CPLED Program**

## **7. Committee Reports**

- a. Admissions & Education
- b. Audit
- c. Conduct Investigation
- d. Discipline
- e. Ethics
- f. Executive
- g. Governance
- h. Insurance
- i. Professional Standards
- j. Library Review
- k. Access to Legal Services
- l. Justicia
- m. AGM Review
- n. Trust Safety Committee

## **8. Informational Items**

- a. *Access to justice or exposure to debt: Understanding a difficult choice for Canadians, DAS Canada.*

## **9. Meeting Finalization**

- 9.1 Review Actions to be Taken**
- 9.2 Confirm Items under 1.4**
- 9.3 Meeting Evaluation**
- 9.4 Next Meeting**
- 9.5 Motion to Adjourn**

## **10. Bencher In-Camera Session**