

CONVOCATION AGENDA

Convocation Date: October 26, 2018
Location: Bessborough Hotel, Saskatoon
Commencement and End Time: Friday, October 26th
Bencher Meeting from 11:00 am – 3:00 pm (working lunch). President's Dinner in the evening

1. Approval of the Agenda

1.1 Apologies for Absence

Apologies for absence were received from Judy McCuskee, Martin Phillipson and Ronni Nordal.

1.2 Confirmation of Agenda

1.3 Bencher Conflict of Interest Disclosures

1.4 Agenda Items, Committee Reports and Documents Which Are Not Open to the Public

Materials for this meeting are of a confidential nature and will not be made available to the public.

2. Governance

2.1 Financial Statements

Financial Statements for the period ended September 30, 2018.

2.2 Budget 2019

For discussion, a memo has been prepared by Tim Brown, Q.C., along with budget related documents for each department:

- i. Bar Course (CPLED) Budget
- ii. Continuing Professional Development (CPD) Budget
- iii. Legal Resources Budget
- iv. Special Fund Budget
- v. Consolidated Administration Budget

Other documents:

- i. *Draft* General Reserves Policy
- ii. *Draft* Strategic Plan
- iii. *Draft* Action Plan
- iv. Strategic Development Estimate
- v. Operational Budget/Forecast

- vi. Capital Budget/Forecast
- vii. Strategic Budget/Forecast
- viii. Reserves Summary

Tim Brown, Q.C. will brief the Benchers with a power point presentation and answer questions.

3. Reports

- 3.1 President's Report** (none)
- 3.2 Executive Director's Report** (none)

4. Meeting Finalization

- 4.1 Review Actions to be Taken**
- 4.2 Confirm Items under 1.4**
- 4.3 Meeting Evaluation**
- 4.4 Next Meeting**

The next Convocation is scheduled December 5 – 7 at the DoubleTree in Regina.

4.5 Motion to Adjourn

5. Bencher *In-Camera* Session with the Executive Director

6. Bencher *In-Camera* Session without the Executive Director