



Law Society
of Saskatchewan

Lawyer Complaint Form

The Law Society of Saskatchewan only has jurisdiction over Saskatchewan lawyers. If your complaint is regarding a lawyer in another province, please contact the appropriate provincial law society. The Law Society of Saskatchewan complaints process is regulatory only and will not result in compensation. Potential claims for compensation against a lawyer are dealt with by way of a civil claim against the lawyer's insurance. If you wish to pursue a claim for compensation, please seek the advice of a lawyer.

Complaints regarding lawyer's fee/billing concerns are dealt with by the process of "assessment" through the Court of King's Bench. Please refer to the following link: <https://www.lawsociety.sk.ca/for-the-public/common-client-concerns/understanding-lawyers-fees/disputes-involving-fees/>

Answer as much of this complaint form as you can. Date, sign and return it either by mail, email, courier, fax, or drop-off to the Law Society of Saskatchewan office. Contact information listed at the end of this form.

Please be aware that we may send a copy of this form and any attached documents to the lawyer.

1. INFORMATION ABOUT YOU (COMPLAINANT)

Name: _____

Mailing Address: _____

City: _____ Province: _____ Postal Code: _____

Home Number: () _____ Fax Number: () _____

Cellular Number: () _____ Work Number: () _____

Email Address: _____

What is your preferred method of written communication: ☐ Mail ☐ Email ☐ Fax

Are you complaining on behalf of another person? ☐ No ☐ Yes: Name: _____

Please note that you **MUST** also file an Authorization signed and dated by the third party, or provide a copy of a Power of Attorney granted to you by the third party in order to file a complaint on their behalf.

2. INFORMATION ABOUT THE LAWYER YOU ARE COMPLAINING ABOUT

Note: A separate form must be completed for EACH lawyer you are making a complaint about.

Name: _____

Firm/Organization: _____

Are you currently represented by a lawyer? ☐ Yes ☐ No

If you are, and it is a new lawyer, please provide information about your new lawyer:

Name: _____

Firm/Organization: _____

3. INFORMATION ABOUT YOUR COMPLAINT

- (a) Describe your complaint in your own words. You should include things like: What was the lawyer hired to do, what the current status of the matter is, and what your main concerns are with the lawyer. If necessary, use a separate sheet of paper and attach it to this form. If you mention any documents in your description (emails, letters, court documents), please provide copies of those documents. **Please do not enclose originals, copies only.** (Be factual. Describe what happened and why you are concerned. If you like, use point form).

- (b) What would you like to see happen as a result of your complaint?

- (c) Have you discussed your concerns with the lawyer?

5. ACKNOWLEDGMENT, CONSENT AND SIGNATURE

By completing and submitting this complaint form, you are agreeing to the following:

- (a) You consent to the Law Society delivering your complaint to the lawyer you have complained about and discussing your complaint with them, so that we may gather all the information necessary to deal with your complaint. The Law Society will share some or all of the information and copies of documents that it receives from you, and any other person, with the lawyer.
- (b) You acknowledge that the Law Society may discuss your complaint with any third parties that may have information relevant to your complaint.
- (c) You acknowledge that you are waiving any solicitor-client privilege as far as the investigation of your complaint is concerned, and that your lawyer/former lawyer is authorized to fully discuss these matters with us.
- (d) You acknowledge that the personal information collected in this form will be used by the Law Society to carry out its purposes according to the law and the rules of the Law Society, and may be disclosed and accessible to other departments of the Law Society, which may also use it to carry out the purposes of those departments.
- (e) You acknowledge that Law Society disciplinary hearings are usually open to the public, and it may be necessary to disclose your personal information (name, content of your complaint, details of your legal matter, etc.) during the course of a hearing, should your complaint result in disciplinary action against a lawyer.

We may contact you to obtain additional information, or to obtain clarification on the information you provided. Should you have any questions about the collection, use or disclosure of this information, please contact the Law Society of Saskatchewan at 306-569-8242 (in Regina) or toll free at (1-833-733-0133).

I, _____, declare that I am the person named as Complainant in this complaint form, and I believe the information contained in this form to be true.

Date: _____

Signature: _____

Return completed form to:

Law Society of Saskatchewan
Attention: Complaints Intake
#1100-2002 Victoria Avenue
Regina, SK S4P 0R7

Phone: (306) 569-8242 (Regina) or Toll Free 1-833-733-0133
Fax: (306) 352-2989

Or you may scan your completed form and submit by emailing the document to: complaints@lawsociety.sk.ca.