

CONVOCATION AGENDA

Convocation Date: Friday, October 23, 2020
Location: Virtual Meeting via ZOOM
Commencement and End Time: 10:00 am - Noon

1. Approval of the Agenda

1.1 Apologies for Absence

None.

1.2 Confirmation of Agenda

1.3 Bencher Conflict of Interest Disclosures

1.4 Agenda Items, Committee Reports and Documents Which Are Not Open to the Public

The Budget portion of the meeting is to be held *in-camera* and is not open to the public.

2. Governance

2.1 Financial Statements

Financial Statements for the period ended August 31, 2020.

2.2 Budget 2021 (*In-Camera*)

This year, we are presenting budget in a new way to simplify the process.

For discussion, a memo has been prepared by Tim Brown, Q.C., along with the following:

- i. Operating Fund Budget 2021
- ii. Capital Budget 2021
- iii. Special Fund Budget 2021
- iv. Consolidated Budget 2021
- v. Strategic Development Budget 2021

Other documents relating to the budget:

- i. Reserve Projections 2020 - 2023

Tim Brown, Q.C. will brief the Benchers with a power point presentation and answer questions.

Separate motions will be required:

- A motion to approve the 2021 budget;
- A motion to approve the practicing levy for 2021 and Special Fund assessment (included in the practice fee).

3. December Convocation

After considering the results of the Doodle Poll and the increase in infection rates, the Executive discussed merits of an in-person meeting in December and concluded that the December meeting will be held virtually.

4. Reports

- 4.1 President's Report** (none)
- 4.2 Executive Director's Report** (none)

5. Meeting Finalization

- 6.1 Review Actions to be Taken**
- 6.2 Confirm Items under 1.4**
- 6.3 Meeting Evaluation**
- 6.4 Next Meeting**
The next Convocation is scheduled for Friday, December 4, 2020 via *Zoom*.
- 6.5 Motion to Adjourn**

6. Bencher *In-Camera* Session with Executive Director

7. Bencher *In-Camera* Session without Executive Director