

CONVOCATION AGENDA

Convocation Date: Friday, October 29, 2021
Location: In-Person Meeting and via ZOOM
(ALT Hotel in Saskatoon)
Commencement and End Time: Bencher meeting 11:00 am – 3:00 pm.
President's Dinner in the evening.

1. Approval of the Agenda

1.1 Apologies for Absence

An apology for absence was received from Jill Drennan.

1.2 Confirmation of Agenda

1.3 Bencher Conflict of Interest Disclosures

1.4 Agenda Items, Committee Reports and Documents Which Are Not Open to the Public

The Budget portion of the meeting is to be held *in-camera* and is not open to the public.

2. Governance

2.1 Financial Statements

Financial Statements for the period ended September 30, 2021.

Also enclosed, is the TD Asset Management Investment Summary as at September 30, 2021.

2.2 Budget 2021 (*In-Camera*)

For discussion, a memo has been prepared by Tim Brown, Q.C., along with the following:

- i. Consolidated Budget 2022
- ii. Operating Fund Budget 2022
- iii. Capital Budget 2022
- iv. Strategic Development Budget 2022
- v. Special Fund Budget 2022

Other documents relating to the budget:

- i. 2022 Budget 3-year forecasts and reserve balances (General and Special Fund)

Tim Brown, Q.C. will brief the Benchers with a power point presentation and answer questions.

Separate motions will be required:

- A motion to approve the 2022 budget;
- A motion to approve the practicing levy for 2022 and Special Fund assessment (included in the practice fee);
- A motion to approve Rule amendments to *Schedule 1 Law Society Fees and Assessments*, if required.

2.3 Member Data and Annual Renewal

At June Convocation, the Benchers approved the implementation of a revised approach to demographic data collection practices, updates to language and enhancements to searchability features in the external (Find A Lawyer) directory to be implemented in conjunction with annual renewal.

As was anticipated in June, advice was sought on inclusive language use and good practice resulting in revisions to demographic data collection language and to the external lawyer directory, including allowing lawyers the option of displaying gender pronouns. The Equity & Access Committee has provided their feedback on changes.

A memo from Administration outlining progress to implement improvements to member data collection is attached.

3. Bencher Election

Nominations closed on October 4th. Voting will be required in four electoral divisions: North West (two candidates); New Lawyer (3 Candidates); Regina (9 candidates); and Saskatoon (6 candidates). Candidates in all other electoral divisions are acclaimed, with the exception of the South East electoral division where no nominations were received. Members eligible to vote will receive instructions to access the voting platform and voting credentials on November 1, 2021. Voting will close on November 15, 2021 at midnight.

4. December Convocation

December Convocation is scheduled for December 2 – 3, 2021 at Elkridge.

An orientation session will be held on *Thursday, December 2nd* from 10:30 am – 4:30 pm. We are hoping for the participation of all Benchers in this session, as your input will undoubtedly provide valuable insights during the on-boarding process.

That evening, we will have our changeover dinner with photos beginning at 5:00 pm. We will begin with group photos of the incoming and outgoing Benchers, followed by business photos of all new and returning Benchers and Staff.

On *Friday, December 3rd*, the Bencher meeting will take place in the morning and carry into the afternoon, if necessary.

2022 Convocation Dates were provided at June 2021 Convocation. For ease of reference, following are all 2022 Convocation dates (locations TBA):

- February 17 – 18, 2022
- April 28 – 29, 2022
- June 22 – 24, 2022 – AGM, Strategic Retreat
- September 22 - 23, 2022
- October 28, 2022 Budget Meeting and President's Dinner
- December 1 & 2, 2022

5. Reports

5.1 President's Report (none)

5.2 Executive Director's Report (none)

6. Meeting Finalization

6.1 Review Actions to be Taken

6.2 Confirm Items under 1.4

6.3 Meeting Evaluation

6.4 Next Meeting

The next Convocation is scheduled for December 2 – 3, 2021 in person at Elkridge Resort, as well as virtually for those unable to attend in person.

6.5 Motion to Adjourn

7. Bencher *In-Camera* Session with Executive Director

8. Bencher *In-Camera* Session without Executive Director