



November 2, 2022

VIA E-MAIL:  
[tracy@injurysolutionscanada.ca](mailto:tracy@injurysolutionscanada.ca)

Tracy Slywka  
c/o Injury Solutions Canada  
119 Kutz Crescent  
Saskatoon, SK S7N 4S5

Dear Tracy Slywka,

RE: Letter of Agreement to Participate in Limited Licensing Pilot

Thank you for applying to the Limited Licensing Pilot. As the granting of a limited license to practice law is a novel approach to legal regulation in Canada, a new licensing system needs to be developed through consultation and pilots to support the advancement of appropriate rules and regulation. This process will take time. The overall goal of a Limited License framework is to enhance access to legal services for underserved Saskatchewan individuals balanced with ensuring public protection.

The Law Society of Saskatchewan Future of Legal Services Committee has reviewed your Application dated March 22, 2022 to provide legal services and has agreed to issue this letter to you.

### **1. Services**

You have applied to provide the following services which are approved for participation in the Pilot:

- Assistance with Worker's Compensation claims and assessment matters including: preparation and submission of appeals to the Worker's Compensation Board Appeals Committee and Board of Directors; representation at Worker's Compensation Board Appeal Hearings; preparation of return-to-work policies; advocacy for Worker's Compensation Board claims and cost relief; review of assessment rate calculations, and provision of general and specific advice regarding Worker's Compensation matters.

### **2. Agreement Conditions**

Based on your Application, the Law Society of Saskatchewan agrees not to prosecute or seek an injunction against you or your organization for the unauthorized practice of law in relation to the Services, provided the following conditions are met:

- A. The information in your Application is complete and accurate.
- B. Only you will provide the Services.
- C. The provision of Services does not change and no increase in the risk of harm to the public is identified, including calling into disrepute the administration of justice.

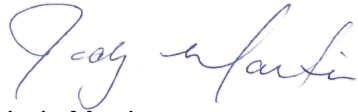
- D. You will not hold yourself out as a lawyer, barrister, solicitor, attorney, nor member of the Law Society and will disclose to clients in writing that:
- i. you are not a member regulated by the Law Society of Saskatchewan and the Law Society does not supervise your education, training and qualifications, apply a Code of Conduct and ethical standards (e.g. solicitor client privilege does not apply), provide a complaints and discipline process, nor mandate professional liability insurance with respect to your services; and
  - ii. a [Consumer Review Form](#) is available to help the Law Society understand consumer experiences when accessing legal services through the Pilot.
- E. You will not operate a trust account and any funds received in advance may only be administrative in nature. Contingency fee arrangements and disbursements must be fully disclosed and agreed to by the client as set out in the reviewed 'Contingency Workers Compensation Assessments & Claims Review Agreement' dated October 3, 2022.
- F. You will provide information to the Law Society regarding the Services in attached Annex I every 3 months (quarterly beginning July 1, 2022) or more frequently if requested.
- G. As may be requested, you will cooperate in all respects with the Law Society of Saskatchewan in relation to your provision of the Services.
- H. You will indemnify and save harmless the Law Society of Saskatchewan, its Benchers, officers, agents and employees from all claims, demands, losses, damages, costs, fines, penalties and expenses that the Law Society of Saskatchewan, its Benchers, officers, agents or employees may sustain, incur, suffer, or be put to at any time, either before or after this Agreement ends, which are based upon, arise out of or occur, directly or indirectly, by reason of any act or omission in your provision of the Services.

### **3. Disclaimers**

- A. In the event of a change in the perceived risk associated with your activities or material information comes to light that you did not disclose, or you fail to meet a condition of this Letter, the Law Society reserves the right to withdraw this Letter.
- B. This Letter does not mean that the Law Society or its affiliates have agreed to insure your services for errors or omissions nor endorse your services.
- C. This Letter is intended to cover the period from now until the coming into force of a Limited License regime unless earlier amended or rescinded in writing.
- D. This Letter is not to be taken as an assurance that you will receive formal status with the Law Society as a Limited Licensee. Under Bill No. 163, an Act to amend *The Legal Profession Act, 1990*, the Law Society has responsibility for Rules with respect to the issuance of limited licences and the regulation of limited licensees, including the following matters: (a) the eligibility of persons who are not students-at-law or lawyers to be limited licensees, including the following: (i) the criteria for considering an application for a limited licence; (ii) the training or education of an applicant for a limited licence; (b) the fees to be paid by an applicant for a limited licence; (c) any insurance to be maintained by a limited licensee; (d) terms and conditions to which a limited licensee may be subject; (e) the eligibility of limited licensees to vote at an election of benchers; (f) the eligibility of limited licensees as candidates in an election of benchers; (g) the competency and discipline provisions that apply to limited licensees.

If you have any questions or inquiries regarding your status or the Limited Licensing Pilot, please email us at: [consultation@lawsociety.sk.ca](mailto:consultation@lawsociety.sk.ca).

Sincerely,

A handwritten signature in blue ink that reads "Jody Martin". The signature is written in a cursive, flowing style.

Jody Martin  
Director of Regulation