

CONVOCATION AGENDA

Convocation Date: Friday, October 28, 2022
Location: In-Person Meeting and via *ZOOM*
(Hotel Saskatchewan in Regina)
Commencement and End Time: Lunch at Noon, Benchers meeting 1:00 pm – 4:00 pm
President's Reception at 5:00 pm

1. Approval of the Agenda

1.1 Apologies for Absence

An apology for absence was received from Lynda Kushnir Pekrul.

1.2 Confirmation of Agenda

1.3 Benchers Conflict of Interest Disclosures

1.4 Agenda Items, Committee Reports and Documents Which Are Not Open to the Public

Materials and discussion related to Agenda item 2.1 Budget 2023 and 2.3 Trust Safety Rules are of a confidential nature and will not be made available to the public.

2. Decision Items

2.1 Budget 2023

For discussion, a memo has been prepared by Tim Brown, K.C., along with the following documents:

- i. Operating Fund Budget 2023 - General Fund
- ii. Capital Budget 2023 - General Fund
- iii. Strategic Development Budget 2023 - General Fund
- iv. Consolidated General Fund Budget 2023
- v. Special Fund Budget 2023
- vi. 2023 Consolidated General Fund Budget including 3-year forecasts and fee scenarios
- vii. 2023 Special Fund Budget including 3-year forecasts and fee scenarios

Tim Brown, K.C. will brief the Benchers with a power point presentation and answer questions.

Separate motions will be required:

- A motion to approve the 2023 budget;
- A motion to approve the practicing levy for 2023 and Special Fund assessment (included in the practice fee);

- A motion to approve Rule amendments to *Schedule 1 Law Society Fees and Assessments*, if required.

2.2 Appointments to fill Benchers Vacancies

At the Governance Committee meeting held October 11, 2022, the Committee approved a *draft* Member Benchers Vacancy Appointment Policy to be brought before the Benchers for approval.

A background memo, along with a copy of the *draft* Policy, is included for review. The draft policy, if approved, would replace the existing policy relating to the filling of member Benchers vacancies (also attached).

A motion will be required by the Benchers to approve the proposed new Member Benchers Vacancy Appointment Policy.

2.3 Regulation

i. Rule Amendments

a. Part 14, Law Society Fees and Assessment - Rule 1407, Refund of Fees

Attached is a memo from Administration proposing an amendment to Rule 1407 to permit the issuance of refunds for Active Members who change to *Pro Bono* Member status. The Competency Committee is recommending this Rule amendment for approval by the Benchers.

A motion is required.

b. Part 7, Membership and Practice Privileges - Rules 706, Articling Term and Rule 714, Admission as a Lawyer Following the Bar Admission Program

Attached is a memo from Administration proposing minor amendments to Part 7 of the Rules to clarify the requirement to article in Saskatchewan.

The Competency Committee is recommending these Rule amendments for approval by the Benchers.

A motion is required.

c. Trust Safety Rules - Part 9, Firm Regulation, Rule 905 and Part 16, Reporting Requirements, Rules 1604 - 1608

At September Convocation the Benchers approved, in principal, a shift of the trust safety model to an enhanced risk-based approach requiring an elimination of the Accountant's Report from annual reporting requirements for all firms and implementing an annual Trust Safety

Administration Fee for all firms with trust accounts. Rule amendments to support this change are contained within the attached memo.

A motion is required.

3. Discussion Items

3.1 Society Governance

i. Financial Reporting

Financial Statements for the period ended September 30, 2022.

ii. Investments

Attached are the following documents for review:

- TDAM Investments as at September 30, 2022
- TDAM Investment Performance Summary, Administration Fund

iii. Benchers Running a Second Term who wish to Run for Office

At their meeting on October 11, 2022, the Governance Committee considered the implications of Benchers running for office in their second term under our current Rules. Specifically, that Benchers running for office in their second term would not be able to complete the leadership ladder as Benchers. The Governance Committee has recommended the development of Rule amendments that will allow Benchers in the first and second years of their second terms (4th and 5th years as Benchers) to run for office and remain Benchers at large for the period required to fulfill the leadership ladder. The Rule amendments, if passed by the Benchers, will require a 2/3's majority approval at the 2023 AGM.

If the Rule amendments are not passed, the Rules allow for persons to sit on the Executive Committee as non-Benchers. It was determined at the Governance Committee meeting that since there are two second-term Benchers who have expressed interest in running this year, that the Governance Committee recommendation, as well as the default position of sitting on Executive as non-Benchers (without the ability to vote at Convocation) should be communicated to the Benchers.

4. Information Items

4.1 2023 Convocation Dates

2023 Convocation dates are as follows. Please record them in your calendars.

- February 16 and 17, 2023
- April 27 and 28, 2023
- June 21 – 23, 2023
- September 21 and 22, 2023
- Friday, October 27, 2023 (Budget and President's Dinner)
- November 30 and December 1, 2023

5. Meeting Finalization

5.1 Review Actions to be Taken

5.2 Confirm Items under 1.4

5.3 Meeting Evaluation

5.4 Next Meeting

The next Convocation is scheduled for December 1 and 2, 2022 in person at Elkridge Resort, as well as virtually for those unable to attend in person.

Please plan to arrive Wednesday evening for an early start on Thursday, December 1st. Glenn Tecker will be in attendance to lead a Strategic Planning Session all day Thursday. Convocation will be held on Friday morning.

5.5 Motion to Adjourn

6. Bencher *In-Camera* Session with Executive Director

7. Bencher *In-Camera* Session without Executive Director