



# **Law Society of Saskatchewan**

## **Rules**

*(December 4, 2025)*



Law Society  
of Saskatchewan

Bill 163, an Act to amend *The Legal Profession Act, 1990*, was introduced in the Saskatchewan Legislature on December 3, 2018 and *The Legal Profession Amendment Act, 2019* received Royal Assent on May 15, 2019. The provisions of Bill 163 relating to limited licensees were not advanced at that time pending the development of the necessary framework to support the delivery of legal services by limited licensees in Saskatchewan. This work is complete, and the remaining provisions were proclaimed into force on October 1, 2025.

The Law Society of Saskatchewan Rules have been redrafted to align with the statutory changes to include limited licensees as recognized members of the Law Society, entitled to engage in the limited practice of law in accordance with *The Legal Profession Act, 1990*, and these Rules.

**Timothy J. Brown, K.C.**  
**Executive Director**

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(2) Non-compliance with subrule (1) may result in disciplinary action in a jurisdiction determined in accordance with the National Mobility Agreement.

### **Notification of Proceedings**

**812(1)** A visiting lawyer, articling student or applicant shall immediately report to the Executive Director:

- (a) particulars of charges and any disposition of the charges laid pursuant to the following:
  - (i) any law in force in Canada where the offence was prosecutable either as an indictable offence or as a summary conviction offence;
  - (ii) *The Securities Act, 1988* or any other similar legislation of any province or territory of Canada;
  - (iii) an offence committed outside Canada and similar to any of the kinds of offences described in subrules (i) or (ii);
- (b) any suspension, investigation, supervision, undertaking, conditions or similar processes including, but not limited to, discipline, professional standards, competency, accounting, or audit proceedings, by a professional regulatory body in any jurisdiction.

(2) Where the Executive Director becomes aware of any matter set out in subrule (1):

- (a) the visiting lawyer may be immediately prohibited from providing legal services pursuant to Rule 804, and may be required to apply for a Permit pursuant to Rule 805 to provide further legal services;
- (b) any Permit issued to the visiting lawyer pursuant to Rule 805 may be rescinded; and
- (c) the Executive Director must advise the visiting lawyer's Home Governing Bodies of the matter.

### **Special Fund**

**813(1)** The Mobility Defalcation Compensation Agreement applies to a claim pursuant to Rule 1305 involving inter-jurisdictional practice in a jurisdiction where a governing body has signed and implemented the Mobility Defalcation Compensation Agreement.

(2) The provisions of the Protocol concerning claims for compensation for misappropriation apply to a claim pursuant to Rule 1305 involving interjurisdictional practice in a jurisdiction where a governing body has not signed and implemented the Mobility Defalcation Compensation Agreement.

## **B. Permanent Mobility**

### **Transfer Pursuant to National Mobility Agreement and Territorial Mobility Agreement**

**814(1)** This Rule applies to an applicant for transfer from another Canadian jurisdiction, provided that the applicant is entitled to practise law in the jurisdiction of any governing body, other than the Chambre, of which the applicant is a lawyer.

(2) An applicant pursuant to this Rule must fulfill all the requirements in Rule 815 for call and admission on transfer from another Canadian jurisdiction.

(3) To qualify for call and admission, applicants pursuant to this Rule must certify that they have reviewed and understand all the materials reasonably required by the Committee.

(4) A lawyer called and admitted pursuant to this Rule has no greater rights as a lawyer of the Society than the more restrictive of:

- (a) those of the lawyer as a member of another governing body; or
- (b) any other lawyer of the Society in similar circumstances.

### **Admission as a Transfer Lawyer**

**815(1)** To qualify for admission as a lawyer on transfer an applicant must:

- (a) be suitable to practise;
- (b) deliver to the Executive Director:
  - (i) a completed application for admission as a lawyer on transfer, in a form approved by the Committee;
  - (ii) a copy of certified government-issued photo identification, such as a driver's license, passport or other document acceptable to the Society, verifying the applicant's identity;
  - (iii) in the case of an applicant that is not a Canadian citizen, proof of the applicant's entitlement to work in Canada;
  - (iv) certificates of standing, dated not more than 30 days before the date of the application, from each of the governing bodies of which the applicant is a member, stating:
    - (A) whether the applicant is a member in good standing;
    - (B) whether the applicant is presently the subject of any disciplinary proceedings; and
    - (C) the details of any previous disciplinary proceedings taken against the applicant;
  - (v) the admission on transfer application fee as set out in Schedule 1; and
  - (vi) any other information and documents required by the Act or these Rules that the Executive Director requests.

(2) Rules 715 and 729 (with the exception of the requirement to sign the Law Society Roll pursuant to Rule 715(1)(b)(i)) apply to applications for admission as a transfer lawyer with any necessary changes.

[Rule 815(2) amended, December 4, 2025]

### **Liability Insurance Exemption for Lawyers Entitled to Practise in More than One Canadian Jurisdiction**

**816(1)** A lawyer may apply to the Executive Director for exemption from the requirement for professional liability insurance pursuant to Rule 1202, if the lawyer has professional liability insurance which is reasonably comparable in coverage and limits to that required by the Society's insurance plan and extends to the lawyer's practice in Saskatchewan, as:

- (a) a lawyer who is a member of another governing body, other than the Chambre or Barreau, which allows a similar exemption for lawyers; or
- (b) a lawyer who is a member of both the Barreau and another governing body, other than the Chambre, which allows a similar exemption for lawyers.

(2) A lawyer applying for an exemption pursuant to subrule (1)(b) must have insurance coverage from the professional liability insurance program of:

- (a) the Barreau, with respect to services provided by the lawyer as a member of the Barreau; and
- (b) the governing body in the jurisdiction in which the lawyer has been continuously entitled to practise law for the longest period, with respect to services provided by the lawyer as a member of that governing body.

(3) A lawyer applying for an exemption pursuant to this Rule must provide evidence that the member maintains the full mandatory professional liability insurance coverage required by the applicable governing bodies in accordance with this Rule.

## **C. Practice Privileges for Members of the Chambre**

### **Canadian Legal Advisor**

**817(1)** A member of the Chambre with a Canadian Civil Law degree or with a foreign degree and a certificate of equivalency from the Chambre, may apply for admission as a Canadian Legal Advisor by delivering to the Executive Director the following:

- (a) a completed application for admission as a Canadian Legal Advisor in a form approved by the Committee;
- (b) a copy of certified government-issued photo identification, such as a driver's license, passport or other document acceptable to the Society, verifying the applicant's identity;
- (c) a certificate of standing, dated not more than 30 days before the date of application and in a form acceptable to the Executive Director and issued from each of the governing bodies of which the applicant is a member;
- (d) an errors and omissions insurance application or exemption form;
- (e) the admission transfer application fee and the admission on transfer enrollment fee, both as set out in Schedule 1; and
- (f) any other information and documents required by the Act or these Rules which is requested.

(2) Rules 715 and 729 apply to applications for admission as a Canadian Legal Advisor with any necessary changes.

### **Scope of Practice**

**818** A Canadian Legal Advisor's practice in Saskatchewan is limited to the following:

- (a) providing legal advice on:
  - (i) the law of Québec and matters involving the law of Québec;
  - (ii) matters under federal jurisdiction, or
  - (iii) matters involving public international law if insurance coverage is provided by the Chambre;
- (b) preparing and drawing-up documents for use in a proceeding concerning matters under federal jurisdiction, or
- (c) appearing as counsel or an advocate before any tribunal with respect to matters under federal jurisdiction.

## **Obligations**

**819** A Canadian Legal Advisor must:

- (a) continue to be a member in good standing of the Chambre authorized to practise law in Quebec; and
- (b) notify the Executive Director in writing if the person becomes disqualified from the practice of law in Québec;
- (c) obey and observe all duties and responsibilities of a practising lawyer pursuant to the Act, these Rules and the Code of Professional Conduct.

## **D. Foreign Legal Consultants**

### **Foreign Legal Consultants**

**820** A person who is qualified to practise law in a country other than Canada, or in an internal jurisdiction of that country, may apply to the Executive Director for a permit to act as a foreign legal consultant in Saskatchewan by delivering to the Executive Director:

- (a) a completed permit application in a form approved by the Benchers;
- (b) the foreign legal consultant permit fee as set out in Schedule 1; and
- (c) a written undertaking to:
  - (i) not accept, hold, transfer or in any other manner deal with funds which would, if accepted, held, transferred or dealt with by a member, constitute trust funds;
  - (ii) submit to the jurisdiction of the Society and comply with the Act, the Rules and the Code; and
  - (iii) notify the Executive Director promptly of a failure to satisfactorily complete whatever continuing legal education program is required of members of the applicable home country or internal jurisdiction.

### **Issuance of Permit**

**821(1)** The Executive Director may issue to an applicant a permit to act as a foreign legal consultant when satisfied that the applicant:

- (a) is a member in good standing of the legal profession in the applicant's home country or in one of its internal jurisdictions;
- (b) is suitable to practise;
- (c) has practised the law of the applicant's home country or one of its internal jurisdictions for the last three years, or undertakes in writing to work, while acting as a foreign legal consultant in Saskatchewan, only under the direct supervision of a foreign legal consultant from that country or internal jurisdiction who has satisfied the three-year practise requirement;
- (d) carries professional liability insurance or a bond, indemnity or other security:
  - (i) in a form and amount which is reasonably comparable with that maintained by the Society in its compulsory program; and
  - (ii) which specifically extends to services rendered by the foreign legal consultant while acting as such in Saskatchewan; and

- (e) participates in a program or carries a fidelity bond or other security satisfactory to the Society and in an amount of at least \$1,000,000, for the purpose of reimbursing persons who suffer pecuniary loss as a result of the misappropriation or conversion by the foreign legal consultant of money or other property entrusted to or received by the foreign legal consultant in Saskatchewan.

(2) The Executive Director may fix conditions that are attached to permits which are issued or renewed pursuant to this Rule.

(3) Subject to subrule (4), a permit issued pursuant to subrule (1) is valid from the issue date shown on it until the last day of the same calendar month in the next year.

(4) Notwithstanding subrule (3), a permit ceases to be valid if the foreign legal consultant:

- (a) is suspended as a result of proceedings pursuant to the Act; or
- (b) ceases to comply with any of the requirements of subrules (1) or (2).

### **Scope of Practice**

**822(1)** A foreign legal consultant's practice in Saskatchewan is limited to the practice of the following as the case may be:

- (a) the law of the foreign legal consultant's home country; or
- (b) the law in one of the internal jurisdictions of the foreign legal consultant's home country.

(2) Subject to Rule 825, a person may act as a foreign legal consultant in Saskatchewan only while holding a valid permit pursuant to Rule 821.

### **Marketing of Legal Services**

**823** A foreign legal consultant, when engaging in advertising or any other form of marketing activity in Saskatchewan:

- (a) shall use the term "foreign legal consultant";
- (b) shall state the country or internal jurisdiction in respect of which the foreign legal consultant is qualified to practise law, and the professional title used in that country or internal jurisdiction; and
- (c) shall not use any designation or make any representation from which a recipient might reasonably conclude that the foreign legal consultant is a member of the Society.

### **Renewal of Permit**

**824(1)** A foreign legal consultant who intends to continue to act as such in Saskatchewan shall, before the expiration of a permit issued pursuant to Rule 821, apply to the Executive Director for a renewal of the permit.

(2) A renewal application shall include:

- (a) a completed permit renewal application in a form approved by the Benchers;
- (b) evidence satisfactory to the Executive Director that the applicant continues to comply with the requirements set out in Rules 820 and 821; and
- (c) the foreign legal consultant renewal fee as set out in Schedule 1.

(3) The Executive Director may issue a renewal permit to a foreign legal consultant who has complied with the Act and these Rules.

(4) Subject to subrule (5), a renewal permit issued pursuant to subrule (3) is valid for one year.

(5) Subrule 821(4) applies to a permit which has been renewed pursuant to subrule (3).

**Lawyer with Dual Qualification**

**825** A lawyer who is also qualified to practise law in another country or in one of its internal jurisdictions need not obtain a permit to act as a foreign legal consultant in Saskatchewan, provided the lawyer holds liability insurance:

- (a) in a form and amount which is at least reasonably comparable with that maintained by the Society in its compulsory program; and
- (b) which specifically extends to services rendered by the lawyer while acting as a foreign legal consultant in Saskatchewan.

- (A) confirm the provisional authorization of the Executive Director, subject to any conditions and restrictions that the Benchers consider appropriate, in which case the temporary authorization is deemed to be approved; or
- (B) refuse to confirm the decision of the Executive Director.

(2) Subrule (1)(a)(xii) and (b) do not exempt the following persons from the prohibition against unauthorized practice:

- (a) a former member who has been disbarred and has not been reinstated;
- (b) a member who is under suspension for any reason;
- (c) a person who has been denied admission on the basis that the person is not suitable to practise, as defined in Part 7 or that admission would otherwise be inimical to the best interests of the public;
- (d) a person against whom an injunction has been issued pursuant to section 32 of the Act during the time that the injunction is in effect.

## **C. Limited Licensees**

### **Limited Licences**

**1003** The Society may provide limited licences to persons in accordance with Rules 1004 to 1011.

### **Application for Limited License**

**1004**(1) Subject to Rules 729 and 1005 to 1008, the Executive Director may approve applications for a limited licence pursuant to Rule 1003.

(2) The Executive Director may, upon application in the prescribed form, exempt participants of the Limited Licensing Pilot from completing the application for a limited license, in whole or in part.

### **Permitted Services**

**1005**(1) Subject to subrule (2) and in accordance with section 29.1 of the Act, applicants may apply for a limited licence to:

- (a) give advice, negotiate, draft or complete legal documents and represent clients for proceedings limited to specific administrative tribunals established under an Act of the Legislature of Saskatchewan or under an Act of Parliament as authorized by the Executive Director in respect of a specific applicant;
- (b) give advice, negotiate, draft or complete legal documents and represent clients for proceedings limited to Provincial Court where authorized by any provincial or federal statute and as authorized by the Executive Director in respect of a specific applicant;
- (c) give advice, draft or complete legal documents for future planning services limited to wills, powers of attorney, guardianship and health care directives;
- (d) give advice, draft or complete legal documents and represent clients for proceedings as set out in section 9 of *The Administration of Estates Act*;
- (e) give advice and draft or complete legal documents for corporate legal services limited to incorporations, registrations, and restorations of legal entities, act as registered and records office for legal entities, prepare, maintain, and review corporate records, prepare and file notices, annual returns, and articles of incorporation, dissolution, revival, and amendment involving name changes, and prepare resolutions enabling any of the foregoing or otherwise made in the ordinary course of business;

- (f) give advice, negotiate and draft or complete legal documents for land title transfers and interest registrations and discharges limited to services specifically authorized by the Executive Director in respect of a specific applicant;
- (g) give advice, negotiate and draft or complete legal documents for family law services limited to separation agreements, uncontested or joint divorce and parenting arrangements;
- (h) give advice, negotiate and draft or complete contracts limited to services specifically authorized by the Executive Director in respect of a specific applicant;
- (i) give advice and assist clients in preparation for self-representation in court, including accompanying the client to court, but excluding representing the client in court unless specifically directed by the presiding judge.

(2) A limited licensee may, subject to Rule 729, apply to the Executive Director for an amendment to their licence expanding the scope of permitted services:

- (a) in accordance with subrule 1005(1); and
- (b) to additional services not included in 1005(1)(a)-(i).

(3) A limited licensee may apply to the Executive Director for an amendment to their licence reducing the scope of permitted services, subject to subrule (4).

(4) In exercising the authority granted in subrule (3), the Executive Director shall consider whether:

- (a) the member has made adequate arrangements for clients, including management of:
  - (i) open and closed files;
  - (ii) wills and wills indices;
  - (iii) titles and other important documents and records;
  - (iv) other valuables; and
  - (v) other matters necessary for the protection of the public.
- (b) granting the application is inimical to the public interest or the members or would harm the standing of the legal profession.

### **Education or Work Experience**

**1006(1)** A limited licensee must have the following Canadian education or work experience:

- (a) a degree in justice-related studies from a recognized school;
- (b) a certificate or targeted courses from a recognized school in the subject area related to the scope of practice;
- (c) a Bachelor's degree or Juris Doctor from a common law faculty of law in a Canadian university approved by the Federation of Law Societies of Canada or a Certificate of Qualification issued by the National Committee on Accreditation of the Federation of Law Societies of Canada; or
- (d) a high school diploma and five years of supervised related substantive legal experience.

(2) Prior to admission, a limited licensee must complete the Society's mandatory course on *The Code of Professional Conduct for Limited Licensees*.

[Rule 1006(1) amended, December 4, 2025]

## PART 12

### Insurance

#### Definitions and Interpretation

**1201** In this Part:

“**CLIA**” means the Canadian Lawyers Insurance Association;

“**Committee**” means the Insurance Committee appointed pursuant to Rule 602;

“**insurer**” includes CLIA and any other company providing liability insurance to members under the Society’s compulsory liability insurance program;

“**resident**” has the meaning respecting a Canadian province or territory in the *Income Tax Act* (Canada);

“**SLIA**” means the Saskatchewan Lawyers’ Insurance Association Inc.

#### Saskatchewan Lawyers’ Insurance Association Inc.

**1202**(1) Unless exempted pursuant to subrule (3) or Rule 717, each lawyer and limited licensee shall in each year by the date set in Rule 1403(1) pay to SLIA a liability insurance assessment in the amount fixed by the Benchers.

(2) Unless exempted pursuant to subrule (3) or Rule 717:

- (a) each lawyer shall by the date set in subrule 1403(1) pay to SLIA any additional or retroactive assessment levied by the Benchers pursuant to section 11(4) of the Act; or
- (b) subject to Rule 1008, each limited licensee shall by the date set in subrule 1403(1) pay to SLIA any additional or retroactive assessment levied by the Benchers pursuant to section 11(4) of the Act.

(3) The following members are exempt from payment of the annual assessment pursuant to subrule (1) and any special assessments pursuant to subrule (2) and, subject to subrules (7) and (8), are not covered by the liability policy:

- (a) subject to the regulations, members employed by or on an exclusive contract with a Saskatchewan government institution as defined in *The Freedom of Information and Protection of Privacy Act* in accordance with section 11.1 of the Act;
- (b) members employed by the Federal Department of Justice or the Public Prosecution Services of Canada and other members employed by the Government of Canada who are eligible for legal assistance and indemnification under the Government of Canada *Policy on Legal Assistance and Indemnification*, September 1, 2008, or successor policies, or comparable legal assistance and indemnification from the Government of Canada;
- (c) Canadian Legal Advisors, pursuant to Rule 817;
- (d) members not resident in Saskatchewan who comply with Rule 816;
- (e) inactive members;
- (f) Active Pro Bono members; and
- (g) members who are not and will not be engaged in the practice of law in Saskatchewan, but who are required to be reinstated to active member status in Saskatchewan temporarily, for

the sole purpose of completing their permanent transfer to another Canadian jurisdiction pursuant to national mobility.

(4) Subject to subrule (7), the exemptions provided by subrules (3)(a) and (b) do not apply to members who engage in the practice of law outside of the scope of their employment or exclusive contract with a Saskatchewan government institution or their employment with the Government of Canada.

(5) Members claiming to be exempt pursuant to subrule (3) shall complete such forms, declarations, or undertakings and provide such other information required by the Executive Director to establish eligibility for exemption.

(6) A member shall not engage in the practice of law until the assessment is paid if the member is not exempted from payment pursuant to subrule (3), or Rule 717 and has not paid:

- (a) the assessment pursuant to subrule (1) by the date fixed in subrule (1) or extended pursuant to subrule (11); and
- (b) any special assessment levied by the Benchers pursuant to subrule (2) by the date fixed by the Benchers or extended pursuant to subrule (12).

(7) A member who is exempt from paying the assessment pursuant to subrule (3)(a), (b), (c), (d) or (f) is covered by the liability policy for services provided through a pro bono organization approved by the Society, subject to the terms and conditions of the liability policy.

(8) A member who is exempt from paying the assessment pursuant to subrule (3) is covered pursuant to the liability policy for services provided during any period in which the member met the definition of an Insured pursuant to the liability policy, subject to the terms and conditions of the liability policy.

(9) Subrule (10) applies where the Society or SLIA has paid an individual insurance deductible amount on behalf of a member in respect of a claim against the member, and the member, by the date the annual assessment pursuant to subrule (1) is payable or by the date extended pursuant to subrule (11):

- (a) has not fully reimbursed the Society or SLIA; or
- (b) has breached an agreement made between the Committee and the member respecting the member's reimbursement of the Society or SLIA.

(10) The member mentioned in subrule (9) shall not, from the date mentioned in subrule (9), engage in the practice of law until the Society or SLIA has been fully reimbursed for the deductible.

(11) The Chairperson of the Committee may at any time extend the time for a member:

- (a) to pay an assessment pursuant to subrule (1) or (2); or
- (b) to reimburse the Society or SLIA for a deductible paid on the member's behalf pursuant to subrule (9).

(12) Where an extension of time is granted pursuant to subrule (11), the member shall be deemed to be insured during the period when the assessment or deductible was unpaid if the member pays:

- (a) the full amount of the assessment or the deductible owing by the date to which the time is extended; and
- (b) interest on that amount from the date upon which it was due to the date upon which it is paid calculated at the prime lending rate of the Bank of Montreal plus two percent per annum.

(13) The Society shall promptly, in the case of a member who has not, when due, paid an assessment pursuant to subrule (1) or (2) or reimbursed a deductible pursuant to subrule (9):

- (a) notify the member in writing that the member is disqualified from the practice of law until the amount owing is paid in full;
- (b) give notification of those persons who have become disqualified members to:
  - (i) the Chief Justice of Saskatchewan;
  - (ii) the Chief Justice of the Saskatchewan Court of Queen's Bench;
  - (iii) the Chief Judge of the Provincial Court of Saskatchewan;
  - (iv) the Minister of Justice for Saskatchewan; and
  - (v) the Registrar of Titles; and
- (c) publish a notice on the Society website identifying those persons who have become disqualified members.

(14) A member who is an insured pursuant to a professional liability insurance policy shall report to, cooperate with and assist SLIA as required by the policy.

(15) A member who fails to comply with subrule (14) is, in addition to the other consequences flowing from the failure to comply, liable to disciplinary action for conduct unbecoming.

[Rule 1202 heading amended, (1) amended, (a) and (b) deleted, (2)(b), (3), (6)(a) and (b), (9)(a) and (b) and (11) amended, December 4, 2025]

### **Condition of Practice**

**1203** Unless exempted by these Rules, payment of all insurance premiums, surcharges and deductibles is a condition of the practice of law in Saskatchewan.

### **Liability Insurance Coverage**

**1204** A member who becomes disqualified pursuant to Rule 721, 724, 1202 or 1612 and who is reinstated as an active member within 2 months of the date disqualification is deemed to have been insured, while a disqualified member, for errors or omissions occurring before the member became, or while the member was, disqualified.

## PART 13

### Special Fund

#### Annual Assessment

**1301** Every member shall, in each year by the date set in subrule 1401, pay to the Society an annual assessment for the applicable Special Fund in the amount determined by the Benchers:

- (a) the annual assessment paid by a lawyer shall be directed to the Special Fund for lawyers; and
- (b) the annual assessment paid by a limited licensee shall be directed to the Special Fund for limited licensees.

#### Special Assessments

**1302**(1) The Benchers may, where they determine that there are insufficient funds in the Special Fund for lawyers to pay the expenses authorized pursuant to Rule 1304 or to reimburse claimants pursuant to Rule 1308, make a special assessment on lawyers.

(2) Every lawyer shall, by the date fixed by the Benchers, pay a special assessment fixed by the Benchers pursuant to subrule (1).

(3) The Benchers may, where they determine that there are insufficient funds in the Special Fund for limited licensees to pay the expenses authorized pursuant to Rule 1304 or to reimburse claimants pursuant to Rule 1308, make a special assessment on limited licensees.

(4) Every limited licensee shall, by the date fixed by the Benchers, pay a special assessment fixed by the Benchers pursuant to subrule (3).

#### Investment of Fund and Proceeds

**1303**(1) Funds received by the Society pursuant to Rules 1301 and 1302 shall be deposited into the applicable Special Fund account maintained by the Society pursuant to subsection 12(5) of the Act.

(2) The Society may invest each Special Fund and its proceeds in any securities authorized pursuant to subsection 3(5) of the Act.

#### Payment of Expenses

**1304** The Executive Director may authorize payment out of each Special Fund for expenses incurred:

- (a) in administering the Special Fund;
- (b) in investigating claims against the Special Fund, including the audit of the books, records and accounts of a member or former member;
- (c) arising out of the appointment of a trustee pursuant to section 61 of the Act;
- (d) in improving members' records and accounting procedures; and
- (e) in any other matter relating to the protection and maintenance of the Special Fund.

#### Application for Compensation

**1305**(1) An application for compensation from the applicable Special Fund shall be made in writing, addressed to the Executive Director.

## PART 14

### Law Society Fees and Assessments

#### Active Member Annual Fee

**1401**(1) The active member annual fee for each calendar year, as set out in Schedule 1 or 1.1, as applicable, including the applicable federal and provincial taxes is, subject to subrule (4), payable by the preceding December 1.

(2) The active member annual fee for each calendar year for Law Professor members and members whose principal place of practice or employment is in the City of Lloydminster is, subject to subrule (5), payable by the preceding December 1 and consists of:

- (a) one-half the active member practice fee as set out in Schedule 1; and
- (b) the applicable federal and provincial taxes payable thereon.

(3) A member who does not pay the active member annual fee by December 1, but who does pay it by December 31 shall pay, in addition, a late payment fee as set out in Schedule 1 or 1.1, as applicable.

(4) A member may, upon approval from the Executive Director, pay the active member annual fee on a quarterly basis, payable in four equal instalments in accordance with the payment dates as set by the Executive Director.

(5) A member who is approved to make quarterly payments shall pay, in addition, an administration fee as set out in Schedule 1 or 1.1, as applicable by the preceding December 1.

(6) Quarterly payments shall be made by way of pre-authorized automatic debit.

(7) A member who does not pay the administration fee and quarterly payments pursuant to subrules (4) and (5) becomes a disqualified member on the first business day following the payment due dates as set by the Executive Director.

#### Inactive Member Annual Fee

**1402** The inactive member annual fee in respect of each year, as set out in Schedule 1 or 1.1, as applicable, is payable by the preceding December 31.

#### Liability Insurance Assessment and Fee

**1403**(1) The liability insurance annual assessment payable pursuant to Rule 1202, as set out in Schedule 1 or 1.1, as applicable, is payable by June 15.

(2) A member who does not pay the liability insurance assessment by June 15, but pays it by June 30 shall pay, in addition, a late payment fee as set out in Schedule 1 or 1.1, as applicable.

(3) The late payment fee for a member who does not reimburse the Society or SLIA by the due date for an insurance deductible paid on the member's behalf pursuant to Rule 1202, is as set out in Schedule 1 or 1.1, as applicable.

[Rule 1403(3) amended, December 4, 2025]

#### Reinstatement Fees

**1404**(1) The reinstatement fee payable by a former member who is applying for reinstatement after having been disbarred is as set out in Schedule 1 or 1.1, as applicable.

(2) The reinstatement fee payable by a suspended or disqualified member who is applying for reinstatement as an active or inactive member is as set out in Schedule 1 or 1.1, as applicable.

(3) The reinstatement fee payable in all cases other than as set out in subrules (1) and (2) is as set out in Schedule 1 or 1.1, as applicable.

(4) A member who is reinstated as an active member shall pay, in addition to the fees payable pursuant to subrules (1) to (3):

- (a) one-twelfth of the liability insurance assessment payable pursuant to Rule 1202, multiplied by the number of months remaining in the policy year, including the month that the person is reinstated; and
- (b) one-twelfth of the annual fee payable pursuant to Rule 1402, multiplied by the number of months remaining in the year, including the month that the person is reinstated as a lawyer.

(5) A member who is reinstated as an inactive member shall pay, in addition to the fees payable pursuant to subrules (1) to (3), the inactive member annual fee as set out in Schedule 1 or 1.1, as applicable.

(6) An inactive member who is applying for reinstatement as an active member may be exempted from the reinstatement fee where:

- (a) during the current year, the member became an inactive member for the purpose of parenting a child newly in the member's care;
- (b) the member became unable to practise as a result of serious illness; or
- (c) the Executive Director is satisfied that there are circumstances that would impose undue hardship on the member.

#### **Certificate of Standing Fee**

**1405** The fee payable for issuance of a certificate of standing is as set out in Schedule 1 or 1.1, as applicable.

#### **Continuing Professional Development Fees**

**1406**(1) The fee payable by an applicant for approval of a remedial CPD plan is as set out in Schedule 1 or 1.1, as applicable.

(2) The fee payable for an appeal of decisions authorized in the CPD Policy is as set out in Schedule 1 or 1.1, as applicable.

(3) The reinstatement fee payable by a member disqualified for failing to comply with the CPD Policy is as set out in Schedule 1 or 1.1, as applicable.

(4) The late fee payable by a member who fails to comply with the CPD Policy by the December 31 deadline, but complies prior to being disqualified, is as set out in Schedule 1 or 1.1, as applicable.

#### **Refund of Fees**

**1407**(1) The Society shall, in the case of an active member who dies during the current year, refund one-twelfth of the current year's active member annual fee, multiplied by the number of months remaining in the calendar year excluding the month that the member dies.

(2) The Society shall, upon being satisfied that an active member has, during the current year, become an inactive member for the purpose of parenting a child newly in the member's care, refund one-twelfth of the current year's active member annual fee, multiplied by the number of months remaining in the calendar year excluding the month that the member becomes an inactive member.