

Convocation Agenda

Convocation Date:	December 4 and 5, 2025
Location:	In-person at the Hotel Saskatchewan and virtually via Zoom on both Thursday and Friday
Commencement and End Time:	Thursday, December 4, 2025, lunch at 12:00 pm; Convocation at 1:30 pm Friday, December 5, 2025, breakfast at 8:00 am; Governance Session will be held from 8:30 am – 3:00 pm, lunch at 12:00 pm.

1. Approval of the Agenda

1.1 Apologies for Absence

None.

1.2 Confirmation of Agenda

1.3 Bencher Conflict of Interest Disclosures

1.4 Committee Reports and Documents Which Are Not Available to the Public

Documents and Reports related to the following items are not available to the public.

- i. Bencher session on Governance to be held *in-camera* on Friday, December 5, 2025;
- ii. Appointments;
- iii. Memo regarding Model Code of Conduct Consultation – Duty to Report;
- iv. Draft design version of the Statement of Commitment to Reconciliation and Communications Plan; and
- v. Minutes from the *Closed* Bencher meeting held October 3, 2025.

2. Decision Items

2.1 Appointments (*Discussion in-camera; motions are public*)

- i. College of Law Endowment Fund

The term for the Law Society representative on the College of Law Endowment Fund Committee will conclude effective December 31, 2025. As the representative has completed the maximum number of terms, a new representative must be appointed.

The Nominations Committee will make a recommendation to the Board.

A motion will be required.

ii. Practitioner Staff Appeals Tribunal

The Practitioner Staff Appeals Tribunal has advised of a vacant seat following a recent resignation. The Law Society has been asked to provide three nominees for appointment.

The Nominations Committee will make a recommendation to the Board.

A motion will be required.

iii. Public Legal Education Association (PLEA)

The term for the Law Society representative on the PLEA Board of Directors will conclude effective December 31, 2025. As the representative has completed the maximum number of terms, a new representative must be appointed.

The Nominations Committee will make a recommendation to the Board.

A motion will be required.

iv. Saskatchewan Legal Aid Commission

The term for one of the two Law Society representatives on the Saskatchewan Legal Aid Commission will conclude effective December 31, 2025. As the representative has completed the maximum number of terms, a new representative must be appointed.

The Nominations Committee will make a recommendation to the Board.

A motion will be required.

v. Provincial Court Judicial Council of Saskatchewan

Section 53 of *The Provincial Court Act, 1998* sets out as follows:

(d) the president of the Law Society of Saskatchewan or a bencher or former bencher of the Law Society appointed by a resolution of the benchers;

The term for Adam Touet, K.C. will expire on December 31, 2025, and he will have served his first term. Adam has indicated a willingness to serve a second term.

A motion will be required.

2.2 Society Regulation

i. Rule Amendments

- a. Part 8 – National Mobility and Interjurisdictional Practice, Rule 815, Admission as a Transfer Lawyer

In April 2022, the Government of Saskatchewan introduced *The Labour Mobility and Fair Registration Practices Act* (the “Act”), which aims to ensure quick and easy labour mobility across Canada by requiring regulatory bodies to have licensing practices free of unnecessary requirements. The current international economic and political climate has recently brought the Act back into focus. The provincial government has announced efforts for oversight to ensure that regulated professions are in compliance with the Act. In the spirit of this legislation and recognizing that more lawyers are obtaining membership in Saskatchewan that do not reside here, an amendment to Rule 815 to exempt transfer lawyers from the requirement to physically present themselves in Saskatchewan to sign the Law Society Roll is recommended.

The draft amendment to Rule 815 was considered and approved by the Competency Committee at its meeting on November 14, 2025. A memo with redlined amendments to Rule 815 is attached.

A motion will be required.

- b. Part 10 – Alternative Legal Services Providers and Limited Licensees; Part 12 – Insurance; and Part 14 – Law Society Fees and Assessments

A housekeeping amendment to Rule 1006 (Education or Work Experience) is recommended by Administration to clarify the work experience required of applicants for limited licences. Additionally, housekeeping amendments to Rules 1202 (Saskatchewan Lawyers’ Insurance Association Inc. and Canadian Lawyers Insurance Association) and 1403 (Liability Insurance and Assessment and Fee) are recommended to clarify the administration of insurance claims in Saskatchewan by Saskatchewan Lawyers’ Insurance Association.

A memo with the redlined amendments to Parts 10, 12, and 14 is attached for review and discussion.

A motion will be required.

- ii. Continuing Professional Development Renewal Project

At October Convocation, Administration provided background information and a status update related to the CPD Renewal Project. At that time, Administration also shared a project plan and timeline for development, piloting and launch to the Law Society membership of the CPD Tool, CPD Profile and associated policy changes.

Administration is currently working with Omni (software developer) to identify detailed requirements for the CPD Tool and expects development of the CPD Tool to commence soon. Simultaneously with the development of the Tool, Administration is working through outstanding policy matters. The attached memo sets out policy matters for consideration by the Benchers.

A motion will be required.

3. Discussion Items

3.1 Regulation

i. Model Code of Conduct Consultation: Duty to Report

A consultation report containing draft amendments to Duty to Report Rule 7.1-3 of the Model Code of Professional Conduct has been circulated for feedback. Responses are to be submitted to the Federation by December 19, 2025. The amendments have been reviewed by Administration, the Discipline Policy Committee, and an expert from the University of Saskatchewan.

The report and a memo summarizing the above noted feedback are attached. Administration is seeking any additional feedback from the Board on the proposed amendments for incorporation into the Law Society response to the Consultation for submission to the FLSC by December 19, 2025.

3.2 Society Governance

i. Standing Reports

- a. President's Report – a verbal report will be provided.
- b. Executive Director's Report – Tim Brown, K.C.'s report is included in the materials.
- c. Federation Council's Report – Andrea Argue, K.C.'s report is included in the materials.

ii. Financial Reporting

a. Financial Statements

The financial statements for the month ended October 31, 2025, are enclosed for review by the Board.

b. Investment Reports

The October 31, 2025, TDAM Investments Summary is enclosed for review by the Board.

The Quarterly Investments Report for the period July 1 to September 30, 2025, are enclosed for review by the Board.

iii. Practicing Fee 2026

The Budget was approved at October Convocation, with an increase to the practice fee in the amount of \$55 for 2026, raising the current fee of \$2,700 to \$2,755.

A notice to the membership was released on November 3, 2025, and fees were due by December 2, 2025.

iv. Workplan 2025

An updated workplan is provided for review and discussion.

4. Informational Items

4.1 Election of President and Vice President

Laura Klemmer is the only Bencher to stand for election as Vice-President-elect. As no other candidate put their name forward, Laura is acclaimed in accordance with Rule 323.

323 Where only one person stands for election as Vice-President-elect, that person shall be declared Vice-President-elect of the Society.

The President and Vice President for 2026 will be confirmed at the meeting.

4.2 Public Representative Benchers

An Order in Council was issued on November 12, 2025, reappointing Julie Ann Wriston and appointing Rauncie Murdoch. A copy of the Order in Council is attached.

4.3 Financial Action Task Force (FATF) – Mutual Evaluation of Canada

Canada is undergoing a peer review process to determine its compliance with international anti-money laundering and counter-terrorist financing standards set by the FATF. This assessment process is referred to as a mutual evaluation and will be undertaken jointly with the Asia/Pacific Group on Money Laundering, of which Canada is also a member. Canadian Law Societies' interview with the FATF Assessment Team took place on November 18, 2025. Representatives from all Law Societies and the Federation were in attendance both virtually and in person.

A report of Canada's evaluation (a 'Mutual Evaluation Report') will be publicly available in late summer 2026.

4.4 Bencher Committee Preferences for 2026

A Committee Preference Questionnaire is available on the Benchers Portal under *News and Announcements*. All Benchers are asked to complete the Questionnaire by **Monday, December 15, 2025**.

4.5 Bencher Evaluations

The Annual Bencher Self-Evaluation Questionnaire, which seeks information about Governance performance within the Law Society, will be sent to the Benchers following December Convocation.

4.6 Strategic Initiatives Update

- i. Strengthen Regulation (Goal 1)

Public Concerns Pathways Project

Further to the presentation of the [Public Concerns Pathway](#) (Pathway) at June Convocation, the content and branding have undergone standard review by the Communications Team and technology-related issues have been resolved. The Pathway launched on the website on October 6, 2025, and was also introduced to the public via a [public news release](#) and to the membership via ReSource.

ii. Enhance Competency (Goal 2)

a. Firm Regulation

The last quarter of the second cycle concluded on October 31, 2025, where 21 firms were assigned to the quarter, consisting primarily of sole practitioners. To date, there are 32 firms that are engaging with the Assessment Tool for a second time. This provides them with unique feedback on any progress made on their priorities and in addressing any gaps noted since their first assessment. Administration continues to review trends identified in the Assessment Tool with a view to development of resources and continuing professional development programming.

Since integration of the Practice Management Course (PMC) into the New Sole Practitioner Small Firm Program in January 1, 2025, 59 firms have been notified of the requirement to complete the course with a completion rate as follows:

- 35 firms have completed the course;
- 10 firms are in progress;
- 14 firms have not yet started the course;
- 2 firms were also advised of the requirement but ceased operations before completing the course; and
- 2 exemptions granted (limited in house contract work).

Although the PMC data set is limited at this time, there are some preliminary trends noted. Most Modules have required two or less attempts to complete. However, there are six Modules which have consistently averaged more than two attempts over the course of the year, these are: Accounting Systems, Trust Accounting and Reporting, Taxation and Employee Deductions, GST, Client Identification and Verification, and Avoiding Cyberfraud. These generally represent areas where administration is aware issues exist through member contacts and audit or complaint procedures. Administration will continue to monitor this data and evaluate any potential relationship between the PMC data, Assessment Tool data, and complaints and audit data. This will highlight any additional areas of potential regulatory concern and guide the development of additional resources and support for the new sole/small firm demographic. In addition, the firm's performance on the PMC may provide direction to the Practice Advisor on specific areas of focus with the member over the course of the Practice Advisor review.

iii. Increase Equity, Diversity and Inclusion (Goal 3)

Administration is advancing consultation related to additional content for the *Guide to Equity, Diversity and Inclusion for Legal Workplaces* related to pay equity and pay fairness compensation practices. A working group of members with ten volunteers drawn from the private and public sectors participated in two roundtables with expert assistance from consultant Prasanna Ranganathan. An update to the Guide is anticipated during Q4 2025.

iv. Advance Truth and Reconciliation (Goal 4)

a. Mandatory Education

Administration continues to advance renewal of the Law Society’s continuing professional development systems as described under Item 2.2.ii above. Considerations for mandatory Truth and Reconciliation education, based on discussion with and feedback from the Truth and Reconciliation Advisory Group, will be advanced through the Competency Committee and the Benchers as the project progresses.

b. Statement of Commitment to Truth and Reconciliation

The Statement of Commitment to Truth and Reconciliation has undergone a clarifying amendment at the request of the Advisory Group and with the approval of the Board. A design version with translations in Cree, Dene, Michif (Northern and Southern), and Sauteaux is attached with a Communications Plan. A translation in Nakoda is underway but may not be completed until after the release of the Statement which is anticipated for Q4 2025.

v. Increase Access to Legal Services and Justice (Goal 5)

a. Limited Licensing Pilot

Proclamation of outstanding sections of Bill No. 163 and regulations on October 1, 2025 formalized limited licensing in Saskatchewan. The Pilot is scheduled to wind down on December 31, 2025, with Pilot participants transitioning to formal licensing or no longer providing services under Letters of Agreement. A final report will be produced in early 2026. A summary of current Pilot data is as follows:

(Current to October 1, 2025)

Applicants	Participants – Approved and Active / Pending Conditions	Participants – Active / Pending Conditions	Participants – Not Approved	Participants – Approved and Withdrawn
44	38	23 / 5	6	10
Client Inquiries	Clients Served	Client Geographic Locations	Consumer Reviews – Positive / Neutral	Consumer Review - Concerns
27,546	8,661	300+	175 / 4	8

Insurance Providers Identified (Participants)	Education Institutions (Applicants)	CPD (Unique Sessions / Participants)	Co-Regulators / Associations (Applicants)	Working Group on Code of Conduct (Participants)
17	50	59 / 76	31	12

Since October 1, 2025, Administration has implemented integration of limited licensing within the Law Society, including updates to its website and internal systems. Full implementation will take time across all processes, and this will be a focus throughout 2026.

The remaining item prior to commencement of licensing on January 1, 2026, is finalization of mandatory insurance, which has been confirmed through the Canadian Lawyers Insurance Association mandatory policy of insurance for lawyers in Saskatchewan (Part A) and to be administered by Saskatchewan Lawyers' Insurance Association (SLIA) in Saskatchewan. A Frequently Asked Questions on Insurance and the Special Fund for Limited Licensees is attached.

b. Alternative Business Structures / Entity Regulation

An amended regulatory framework will be developed for consideration by the Board in 2026 and will include draft amendments to the *Rules*, and any changes required to the Codes of Professional Conduct (lawyers and limited licensees), based on an environmental scan, analysis of implementation implications and operational considerations.

The framework would support regulatory coherence with limited licensing and complete the Future of Legal Services Committee's workplan as well as advance entity regulation. Administration is exploring draft rule amendments to remove barriers to:

- services an authorized entity may provide (multi-disciplinary practice);
- revenue-sharing within an authorized entity (fee-sharing); and
- ownership of an authorized entity.

These regulatory changes aim to allow for new optional forms of practice to enhance public access to legal services while upholding professional ethics and standards of conduct.

A presentation for Board discussion to examine benefits and risks will be provided in 2026.

5. King's Counsel Nominations in 2025

The Law Society received 14 King's Counsel Nominations in 2025.

The Law Society's internal King's Counsel Selection Committee, comprised of Suzanne Lalonde, K.C., Tiffany Paulsen, K.C., William Selnes, K.C. and Julie Ann Wriston, met on October 20, 2025, to consider nominations for appointment as King's Counsel and to develop a list of seven lawyers whose names have been advanced to the Minister's Committee for consideration.

A meeting of the Minister's Committee was held on October 27, 2025.

6. 2026 Convocation Dates – Reminder

The 2026 Convocation dates have been posted to the Law Society website and Benchers Portal.

7. New Business

8. Consent Agenda

The Consent Agenda includes items which are not considered controversial and will collectively be enacted by one motion at Convocation.

The items included on the consent Agenda are set out below:

8.1 Approval of Bencher Minutes

The following Bencher Minutes are provided for approval:

- i. Minutes from the Bencher meeting held October 3, 2025; and
- ii. Minutes from the *Closed* Bencher meeting held October 3, 2025.

A motion will be required.

9. Meeting Finalization

9.1 Review Actions to be Taken

9.2 Meeting Evaluation

9.3 Next Meeting

The first Convocation in 2026 will be held on March 19 and 20, 2026 in Regina.

9.4 Motion to Adjourn

Timothy J. Brown, K.C.
Executive Director