

**Minutes for the Meeting of Benchers
Held Friday, June 20, 2025, In Person and via Zoom
Dakota Dunes, Whitecap**

Present:

Adam Touet, K.C., President, R. James Fyfe, K.C., Vice-President (virtual), Suzanne Lalonde, K.C., Past President (virtual), Idowu Adetogun, Jonathan Bodvarson, Daniel Booy, Doug Finnie, Deborah Giles, Kathryn Gilliss, Laura Klemmer, Jeff Lee, K.C., Michael Marschal, Lana Morelli, Tomi Olutunfese, Tiffany Paulsen, K.C., Martin Phillipson, Don Robinson, Carly Romanow, Matthew Schmeling, Christopher Triggs and Julie Ann Wriston.

In attendance:

Tim Brown, K.C., Tim Huber, K.C., Kara-Dawn Jordan, K.C., Andrea Johnston, Christine Johnston, Jan King, Jody Martin (virtual), Pamela Kovacs, Valerie Payne (virtual), Jennifer Houser (virtual), Kiran Mand (virtual), Michelle Owolagba (virtual), Pam Harmon, CPA, CA, Stephanie Kievits, CPA, CA (virtual), Sharla Osatuyi (virtual), Paul Westgate, Chinye Nwanze, Alan Kilpatrick (virtual), Ken Fox (virtual) and Jenna Faris (as recording secretary).

Andrea Argue, K.C., Federation Council, Stephen McLellan, SLIA Insurance Director, Amelia Lowe Muller, SLIA Insurance Counsel, Laurie Johnson, Human Resources Director, at item 2.1(ii).

The meeting was called to order at 9:06 am.

1. Approval of the Agenda

1.1 Apologies for Absence

Keith Amyotte was unable to attend.

1.2 Confirmation of Agenda

Moved by Tiffany Paulsen, K.C. seconded by Jonathan Bodvarson, to approve the Agenda as written. The motion carried.

1.3 Bencher Conflict of Interest Disclosures

No conflicts were declared.

1.4 Committee Reports and Documents Which Are Not Available to the Public

Documents and Reports related to the following items are not available to the public.

- i. Bencher morning and afternoon session on Governance to be held *in-camera* on Thursday, June 19, 2025;
- ii. Appointments;
- iii. Statement of Commitment to Truth and Reconciliation; and
- iv. Informational Items – Operational reports, Committee Reports and reports from Representatives on outside organizations

2. Decision Items

2.1 Appointments

i. King's Counsel Selection Committee

This Committee consists of the Past President, one member Bencher, one Public Representative Bencher and one member-at-large.

Expressions of interest were received from one member Bencher, two Public Representative Benchers and three members-at-large.

Member Bencher Tiffany Paulsen, K.C., was acclaimed, given there was only one candidate.

Julie Ann Wriston was acclaimed, given there was only one candidate.

The Nominations Committee made a recommendation to the Benchers.

Moved by Christopher Triggs, seconded by Tomi Olutunfese, that William Selnes, K.C. be selected as the member-at-large on the King's Counsel Selection Committee for 2025. The motion carried.

ii. Complaints Review Commissioner (CRC)

At December 2024 Convocation, the Benchers approved Rule amendments to make changes to the Complainants Review Committee process, including the creation of a Complaints Review Commissioner position, an independent member of the public to receive and consider all internal complaints dismissal reviews.

A recruitment was held and 25 applications were received. The Nominations Committee made a recommendation to the Benchers.

Moved by Julie Ann Wriston, seconded by Christopher Triggs, that Lynda Kushnir Pekrul be appointed as new Complaints Review Commissioner for a two-year renewable contract term. The motion carried.

iii. Hearing Administrator Contract

The contract for the Hearing Administrator expires July 31, 2025 and is up for renewal.

The Nominations Committee made a recommendation to the Benchers.

Moved by Tiffany Paulsen, K.C., seconded by Lana Morelli, that the contract for Greg Walen, K.C., Hearing Administrator, be renewed for a third two-year term, from August 1, 2025 to July 31, 2027. The motion carried.

2.2 Regulation

i. Rule Amendments

- a. Part 15 – Accounting, Rule 1504(6), (13) and (14), Deposit of Trust Funds; Rule 1505(3), Pooled Trust Account; Rule 1514(1)(f), Procedure for Withdrawing Funds from a Pooled Trust Account; Rule 1545(1)(a), Requirement to Verify Client Identity.

Amendments were made to these Rules to eliminate duplication, streamline existing Rules and to correctly reflect existing practice.

A memo with redlined Rule amendments covering Agenda items 2.2 i. a, b and c was attached for review and discussion.

Moved by Laura Klemmer, seconded by Tomi Olutunfese, that amendments to Part 15 – Accounting, as written in the memo dated June 10, 2025, be approved to eliminate duplication, streamline existing Rules and to correctly reflect existing practice:

- Rule 1501, definition of “signature” amended;
- Rule 1504(6), (13) and (14), Deposit of Trust Funds;
- Rule 1505(3), Pooled Trust Account;
- Rule 1514(1)(f), Procedure for Withdrawing Funds from a Pooled Trust Account; and
- Rule 1545(1)(a), Requirement to Verify Client Identity.

The motion carried.

A motion to grant second reading on the same day was presented by Christopher Triggs, seconded by Jonathan Bodvarson. The motion carried.

Moved by Doug Finnie, seconded by Laura Klemmer, that amendments to Part 15 – Accounting, as written in the memo dated June 10, 2025, be approved to eliminate duplication, streamline existing Rules and to correctly reflect existing practice:

- Rule 1501, definition of “signature” amended;
- Rule 1504(6), (13) and (14), Deposit of Trust Funds;
- Rule 1505(3), Pooled Trust Account;
- Rule 1514(1)(f), Procedure for Withdrawing Funds from a Pooled Trust Account; and
- Rule 1545(1)(a), Requirement to Verify Client Identity.

The motion carried.

- b. Part 17 – Unclaimed Trust Funds, Rule 1702(3) Payment of Unclaimed Trust Funds to the Society

An amendment was made to this Rule that was housekeeping in nature.

Redlined Rule amendments were contained in the memo referenced at 2.2 i. a.

Moved by Martin Phillipson, seconded by Carly Romanow, that amendment to Part 17, Unclaimed Trust Funds, Rule 1702(3) Payment of Unclaimed

Trust Funds to the Society, be amended to remove reference to Form (TA9). The motion carried.

A motion to grant second reading on the same day was presented by Jeff Lee, K.C., seconded by Christopher Triggs. The motion carried.

Moved by Julie Ann Wriston, seconded by Laura Klemmer, that amendment to Part 17, Unclaimed Trust Funds, Rule 1702(3) Payment of Unclaimed Trust Funds to the Society, be amended to remove reference to Form (TA9). The motion carried.

- c. Part 15 - Accounting, new Rule 1551; Part 16 - Reporting Requirements, amendments to Rule 1612; and Part 9 - Firm Regulation, amendments to Rule 903

A new administrative penalty structure was recommended to address the ongoing issues relating to several trust safety financial reporting and accountability rules. An administrative penalty structure will create a streamlined administrative process to assist the Law Society to effectively mitigate against the risk of the misuse of legal services for illicit purposes, including money laundering and terrorist financing. Administrative penalties are an enforcement tool that present an appropriate and proportionate sanction to address certain breaches of the Client Identification and Verification Rules, the Cash Transactions Rule, the Trust Account Rule, and financial reporting requirements all of which play a key role in establishing standards of financial responsibility.

Amendments to the Rules are recommended to implement the new administrative penalty structure. Draft amendments and framework were approved in principle by the Firm Regulation Committee on April 23, 2025. Approval in principle by the Firm Regulation Committee was sought in advance of review by the Discipline Policy Committee at its meeting on May 15. Based on feedback from the Discipline Policy Committee and the initial discussions of the Firm Regulation Committee, further amendments to draft Rule 1551 were considered and approved by the Firm Regulation Committee at its meeting on June 5.

Redlined Rule amendments were contained in the memo referenced at 2.2 i. a.

Discussion

- A question was raised as to whether there are more sole practitioners breaching these rules, and, if there is evidence of sole practitioners' inability to pay the similar penalties in other jurisdictions. It was indicated that sole practitioners are a higher-risk group in relation to these types of breaches and that some have had difficulty to pay penalties. Administration endeavors to work with members in such cases and the lesser fee is to counterbalance some of the other administrative penalties.
- A question was raised as to whether the Law Society of British Columbia (LSBC) has reported any data to indicate changes to behaviours since implementing its similar structure. It was noted that, anecdotally, behaviours appear to be changing. In addition, it was

noted that the LSBC is experiencing cost recovery in relation to the administrative costs incurred in pursuing and addressing these rule breaches with their members.

- It was noted that in the framework, the member has the opportunity to be heard and explain their circumstances at various points from audit/investigation through to review by CIC or in the event of a judicial review. The Law Society may also accept a member's explanations to account for the breach and use discretion to not issue an administrative penalty. It was noted that there is a fair amount of discretion built into the framework that would allow for the member's particular circumstances to be considered at the outset.

Moved by Michael Marschal, seconded by Christopher Triggs, that amendments to Part 15 - Accounting, new Rule 1551, Administrative Penalty; Part 16 - Reporting Requirements, amendments to Rule 1612(1); and Part 9 - Firm Regulation, addition of Rule 903(4), be approved as written in the memo dated June 10, 2025, to address the ongoing issues relating to several trust safety financial reporting and accountability rules and to implement the new administrative penalty structure. The motion carried.

A motion to grant second reading on the same day was presented by Julie Ann Wriston, seconded by Jonathan Bodvarson. The motion carried.

Moved by Tiffany Paulsen, K.C., seconded by Doug Finnie, that amendments to Part 15 - Accounting, new Rule 1551; Part 16 - Reporting Requirements, amendments to Rule 1612(1); and Part 9 - Firm Regulation, addition of Rule 903(4), be approved as written in the memo dated June 10, 2025, to address the ongoing issues relating to several trust safety financial reporting and accountability rules and to implement the new administrative penalty structure. The motion carried.

d. Part 6 – Committees and Part 11 – Professional Responsibility

At December 2024, Convocation, the Benchers passed a motion directing the Administration to move forward with developing amendments to the Rules and Ethics Committee Terms of Reference that would allow the Ethics Committee to function as a roster from which panels would be selected to consider ethics matters. This change was meant to enhance efficiencies in the consideration of ethics matters.

At its meeting on April 14, 2025, the Ethics Committee discussed and approved amendments to its Terms of Reference to facilitate the transition to a roster structure, following which the Administration drafted proposed Rule amendments to facilitate the roster model.

A memo with redlined amendments to the Rules and Terms of Reference was attached for review and discussion.

Discussion

- A question was raised as to the scope of the role of the Chair and whether the Chair would attend the panels as an ex officio member. It was noted that the current structure does not prohibit or mandate the

Chair to be a part of the roster or panel. The role of the Chair would include assisting Administration in appointing the roster.

- A question was raised as to whether the Chair of the Committee will appoint a Chair of each hearing ethics panel and if this procedure should be clarified. It was noted that this procedural point can be detailed in the Committee Terms of Reference.
- A question was raised as to what criteria requirements would be considered by the Chair when appointing members to each ethics hearing panel, and whether the criteria, clarification on conflicts and timing should be outlined for transparency purposes. It was noted that every Bencher is a member of the Ethics Committee; its primary function is to provide assistance and guidance to members rather than an investigative / disciplinary function.
- A typo was identified in Rule 1105(4).

Moved by Christopher Triggs, seconded by Jonathan Bodvarson, that amendments to the Ethics Committee Terms of Reference be approved, as well as amendments to Part 6 – Committees and Part 11 – Professional Responsibility, as written in the memo dated June 10, 2025, with the typo corrected in Rule 1105(4), to allow the Ethics Committee to function as Roster:

- Part 6 – Committees, Rule 602 Membership; and Rule 604 Quorum;
- Part 11 – Professional Responsibility, Rule 1102 Examination of Complaints; Rule 1104 Complainants' Review Procedure; Rule 1105 Ethics Committee; Rule 1106 Competency Review of Referral by Chairperson; Rule 1108 Action by Chairperson; and Rule 1110 Discipline Review by Conduct Investigation Committee.

A motion to grant second reading on the same day was presented by Laura Klemmer, seconded by Christopher Triggs. The motion carried.

Moved by Lana Morelli, seconded by Julie Ann Wriston, that amendments to the Ethics Committee Terms of Reference be approved, as well as amendments to Part 6 – Committees and Part 11 – Professional Responsibility, as written in the memo dated June 10, 2025, with the typo corrected in Rule 1105(4), to allow the Ethics Committee to function as Roster:

- Part 6 – Committees, Rule 602 Membership and Rule 604 Quorum;
- Part 11 – Professional Responsibility, Rule 1102 Examination of Complaints; Rule 1104 Complainants' Review Procedure; Rule 1105 Ethics Committee; Rule 1106 Competency Review of Referral by Chairperson; Rule 1108 Action by Chairperson; and Rule 1110 Discipline Review by Conduct Investigation Committee.

The motion carried.

- e. Part 7 – Membership and Practice Privileges, Rule 706

Rule amendments were recommended to provide guidance on questions related to remote articles. Specifically, amendments to Rule 706 were

recommended to include an in-person articling requirement (requiring students to complete their articles at the physical office or workplace of the principal), as well as an exception for remote articles in exceptional circumstances. The proposed Rule amendments were considered by the Competency Committee at its May 12, 2025, meeting and were recommended by the Committee for approval by the Benchers.

The Competency Committee also reviewed and approved an accompanying In-Person Articling Requirement Policy (Policy). The Policy provides guidance on the in-person articling requirement and includes a framework for considering exceptions to the in-person requirement. The approved Policy is being held pending approval of the proposed Rule amendments. A copy of the Policy was included for reference.

A memo with redlined Rule amendments was included for review and discussion.

Moved by Matthew Schmeling, seconded by Martin Phillipson, that amendments to Part 7 - Membership and Practice Privileges, Rule 706 Articling Term, as written in the memo dated June 2, 2025, be approved to include an in-person articling requirement (requiring students to complete their articles at the physical office or workplace of the principal), as well as an exception for remote articles in exceptional circumstances. The motion carried.

A motion to grant second reading on the same day was presented by Julie Ann Wriston, seconded by Laura Klemmer. The motion carried.

Moved by Tomi Olutunfese, seconded by Christopher Triggs, that amendments to Part 7 - Membership and Practice Privileges, Rule 706 Articling Term, as written in the memo dated June 2, 2025, be approved to include an in-person articling requirement (requiring students to complete their articles at the physical office or workplace of the principal), as well as an exception for remote articles in exceptional circumstances. The motion carried.

f. Part 8 – National Mobility and Interjurisdictional Practice, Rule 804(5)

An amendment to Rule 804 was proposed to bring the Rules into compliance with a Memorandum of Understanding between Canadian jurisdictions and the Government of Canada, which was signed by the Law Society on April 8, 2024 (the “MOU”). The MOU clarifies how the National Mobility Agreement will be applied to legal counsel exclusively employed by the Government of Canada. The proposed change to Rule 804 would exempt federal government employees from the temporary mobility and economic nexus provisions of the National Mobility Agreement.

A memo with redlined Rule amendments was included for review and discussion. A copy of the MOU was also attached for review.

Moved by Laura Klemmer, seconded by Lana Morelli, that amendments to Part 8 - National Mobility and Interjurisdictional Practice, addition of Rule 804(5), be approved to bring the Rules into compliance with a Memorandum

of Understanding between Canadian jurisdictions and the Government of Canada, which clarifies how the National Mobility Agreement will be applied to legal counsel exclusively employed by the Government of Canada, exempting federal government employees from the temporary mobility and economic nexus provisions of the National Mobility Agreement. The motion carried.

A motion to grant second reading on the same day was presented by Christopher Triggs, seconded by Julie Ann Wriston. The motion carried.

Moved by Don Robinson, seconded by Tiffany Paulsen, K.C. that amendments to Part 8 - National Mobility and Interjurisdictional Practice, addition of Rule 804(5), be approved to bring the Rules into compliance with a Memorandum of Understanding between Canadian jurisdictions and the Government of Canada, which clarifies how the National Mobility Agreement will be applied to legal counsel exclusively employed by the Government of Canada, exempting federal government employees from the temporary mobility and economic nexus provisions of the National Mobility Agreement. The motion carried.

3. Discussion Items

3.1 Society Governance

i. Standing Reports

a. President's Report

Adam Touet, K.C. reported on the following:

- Attendance and participation in a panel discussion at the Law Society of Alberta Retreat, "Regulating in a Time of Chaos";
- A meeting with the executive of the Canadian Bar Association – Saskatchewan; and
- Attendance at the King's Bench Bar Judicial Counsel meeting.

b. Executive Director's Report

A written report was provided by Tim Brown, K.C.

c. Federation Council Report

A written report was provided by Andrea Argue, K.C.

A question was raised as to the support of the rule of law communication strategy across other jurisdictions and what other jurisdictions might be doing differently from Saskatchewan. It was noted that Saskatchewan is helping to contribute to a national campaign focused on the importance of legal institutions and the rule of law. Growing concern regarding the erosion of public trust and lack of public understanding accelerated the need for a national communication campaign. Each jurisdiction, including the Federation of Law Societies of Canada, is contributing to the national campaign—the initial phase will focus on exploration of public opinion and

understanding of the rule of law to develop the most effective communication strategy.

ii. Financial Reporting

a. Financial Statements

Financial statements for the month ended May 31, 2025, were provided for review.

Both the General Fund and the Special Fund are ahead of budget. A key factor of the favorable variance is the return in value of the Law Society investment portfolio and lower spending than budgeted on other operational and strategic initiatives.

b. Investment Reports

Enclosed for review is the May 31, 2025 TDAM Investments Summary.

The Quarterly Investment Report for the period January 1 to March 31, 2025 is also provided for review.

c. Annual General Meeting

The Annual General Meeting was held in person and virtually on Thursday, June 19, 2025, at 12:00 pm. The Agenda included approval of the audited December 31, 2024 financial statements, the appointment of an auditor and presentation of the Annual Report.

iii. Workplan 2025

An updated workplan was provided for review and discussion.

No comments or inquiries were raised.

4. Informational Items

4.1 Strategic Initiatives Update

i. Strengthen Regulation (Goal 1)

a. Legal Guided Pathways Project

The knowledge engineering and content mapping process work of the developer and Professional Responsibility staff has concluded. The content has been uploaded to the online framework. Next steps include completion of a final proof of the content, troubleshooting of the site with the web developer and completion of user-testing.

Beta testing began in mid-May, with a goal to launch on the Law Society's website by the end of June. Professional Responsibility staff presented on the LGP project at the Discipline Administrator's Conference in May. An overview of the LGP was presented to Benchers.

Discussion

- A question was raised as to whether the LGP is a pilot and the anticipated launch date. It was noted that the aim is to launch the LGP by the end of June or July 2025.
- A question was raised as to whether a communication will be directed to the membership regarding the LGP and its features (e.g., email template communications for members of the public) to inform the membership that they may receive some of these types of emails. It was noted that communications regarding the LGP will be provided to the membership.
- A question was raised as to whether the LGP will provide guidance for lawyers who intend to submit a complaint against another lawyer. It was noted that the LGP was developed for the benefit of the public but may be used by the membership as well. Some of the information contained within the LGP might not be well known and can also be used as a resource. Lawyers with concerns may also contact the Law Society directly.

ii. Enhance Competency (Goal 2)

a. Firm Regulation

The initial three-year roll-out of the online Practice Management Assessment Tool has concluded, and Q3 of the second cycle has commenced. The Administration continues to review trends identified in the Assessment Tool with a view to the development of resources and continuing professional development programming. This includes programming focused on bridging the understanding between firms and the public with respect to the public experience and perceptions regarding access to justice, as well as a Retirement Guide resource for practitioners.

As of January 1, 2025, the requirement to complete the Practice Management Course (PMC) was integrated into the New Sole/Small Firm Practice Review Program.

The PMC data is quite limited at this time, given the recent integration of the course into the New Sole/Small Firm Practice Program. Since integration, 27 firms have been notified of the requirement to complete the course with a completion rate as follows:

- 10 firms have completed the course;
- 10 firms are in progress; and
- 7 firms have not yet started the course.

The Administration can identify the most difficult modules, meaning those which require the most attempts by firms for successful completion. This data will assist in identifying specific gaps and areas to be aware of in terms of resource development and risk.

The Law Society Practice Advisors also completed the course and overall, the feedback was positive, with all four Practice Advisors indicating that they learned something new in having completed the course, despite their level of practical experience and expertise. It was recommended that the

Administration consider re-evaluating the total number of CPD hours available for completion. The CPD team has considered this request, and the CPD hours for the PMC (not including the Federation’s Anti-Money Laundering Course, which allows for independent CPD hours to be reported) have been increased to 12 hours. This was communicated to all practitioners registered in the course.

iii. Increase Equity, Diversity and Inclusion (Goal 3)

The mentorship program is being offered again in 2025 from May to August. Currently, there are 34 mentors and 22 mentees participating with 77 registrants for the introductory webinar.

Further to the Internationally Trained Lawyers Conference in April, the Administration is advancing consultations to consider additional content for inclusion in the *Guide to Equity, Diversity and Inclusion for Legal Workplaces*.

iv. Advance Truth and Reconciliation (Goal 4)

a. Finalization of Statement of Commitment to Truth and Reconciliation

A meeting of the Truth and Reconciliation Advisory Group was held on May 14, 2025. The Advisory Group approved the final version of the Statement of Commitment to Truth and Reconciliation and accompanying communication on June 10, 2025. A memo dated June 10, 2025 providing background information, an overview of drafts and resulting discussion with stakeholders, consideration for liability and overall advice from the Advisory Group was provided. Administration will continue to translate the Statement and plan for the release of the Statement in September 2025 in conjunction with the National Day for Truth and Reconciliation.

There was discussion regarding the importance of clarifying that First Nations peoples and Métis peoples are all Indigenous peoples, and that Indigenous issues are distinctly different from equity, diversity and inclusion issues.

v. Increase Access to Legal Services and Justice (Goal 5)

a. Limited Licensing Pilot

Pending proclamation of outstanding sections of Bill No. 163 and regulations, the Limited Licensing Pilot remains active but new applications are paused.

(Current to April 1, 2025¹)

Applicants	Participants – Approved and Active / Pending Conditions	Participants – Not Approved	Participants – Approved and Withdrawn	Applications Pending Review
44	25 / 5 (30)	6	8	0

¹ On June 21, 2024, the Board of the Law Society approved rules for limited licensing and a *Code of Professional Conduct for Limited Licensees* conditional on proclamation of outstanding sections of Bill No. 163 and regulations. As the formalization of limited licensing in Saskatchewan is anticipated, new applications to the Pilot were paused effective July 1, 2024.

Client Inquiries	Clients Served	Client Geographic Locations	Consumer Reviews – Positive / Neutral	Consumer Review - Concerns
20,709 ²	6,076	300+	163	8
Insurance Providers Identified (Participants)	Education Institutions (Applicants)	CPD (Unique Sessions / Participants)	Co-Regulators / Associations (Applicants)	Working Group on Code of Conduct (Participants)
17	50	47 / 60	31	12

5. Information Package for Convocation

An informational package was included in the materials.

6. New Business

No new business was raised.

7. Consent Agenda

7.1 Approval of Bencher Minutes

The following Bencher Minutes were provided for approval:

- a. Minutes from the Bencher meeting held March 28, 2025; and
- b. Minutes from the *Closed* Bencher meeting held March 28, 2025;
- c. Minutes from the Bencher meeting held May 1, 2025; and
- d. Minutes from the *Closed* Bencher meeting held May 1, 2025.

7.2 Terms of Reference

Proposed amendments to the following Terms of Reference were as follows:

- Competency Committee

Section II(b)iv of the Competency Committee Terms of Reference states that it is the responsibility of the Chair to “prepare a year-end report to the Members on the Committee’s activities to be included in the Society’s Annual Report.”

Administration recommended that this section be deleted from the “Role of Chair” section of the Competency Committee Terms of Reference (and the remaining items be renumbered) because this report is no longer needed since the format of the Annual Report has changed.

- Discipline Policy Committee

Moved by Jonathan Bodvarson, seconded by Jeff lee, K.C., that the Open and *Closed* Minutes of the Bencher meetings held March 28, 2025, and May 1, 2025, as listed, and the Terms of Reference for the Competency Committee and the Discipline Policy Committee be approved, as written. The motion carried.

² In some Pilot service contexts there is a high volume of inquiry regarding legal services, but not all clients will elect or be candidates for services.

8. Meeting Finalization

8.1 Review Actions to be Taken

8.2 Meeting Evaluation

The June Convocation survey was released.

8.3 Next Meeting – October 2 and 3, 2025, at the Bessborough in Saskatoon.

8.4 Motion to Adjourn

A motion to adjourn the meeting was moved by Christopher Triggs and seconded by Lana Morelli. The motion carried.

The Public meeting adjourned at 11:32 am and the *Closed* Agenda portion of the meeting commenced.

TIMOTHY J. BROWN, K.C.
Executive Director