



Law Society of Saskatchewan

Rules

(June 18, 2026)



Law Society
of Saskatchewan

Bill 163, an Act to amend *The Legal Profession Act, 1990*, was introduced in the Saskatchewan Legislature on December 3, 2018 and *The Legal Profession Amendment Act, 2019* received Royal Assent on May 15, 2019. The provisions of Bill 163 relating to limited licensees were not advanced at that time pending the development of the necessary framework to support the delivery of legal services by limited licensees in Saskatchewan. This work is complete, and the remaining provisions were proclaimed into force on October 1, 2025.

The Law Society of Saskatchewan Rules have been redrafted to align with the statutory changes to include limited licensees as recognized members of the Law Society, entitled to engage in the limited practice of law in accordance with *The Legal Profession Act, 1990*, and these Rules.

Timothy J. Brown, K.C.
Executive Director

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(3) A member who has served as a Bencher is eligible as a candidate for election or re-election as a Bencher, but no member is eligible to be elected for more than two terms.

(4) Subject to subrule (3), a member is eligible to be nominated as a candidate for election as a Bencher or appointed as a Bencher pursuant to Rule 308 if at the end of the term for which they would be elected or appointed they will have served no more than 9 years as a Bencher, whether consecutive or not.

Nomination of Candidates

306 The nomination of a candidate for election as a Bencher is valid only if:

- (a) it is in writing, signed by at least two members in good standing who maintain their principal places of practice or employment, or if inactive their residence, within the division in which the member seeks to be a candidate;
- (b) the member who seeks to be the candidate consents in writing to the nomination; and
- (c) the nomination and consent are received by the Executive Director by October 4 in the year of the election.

Acclamation

307 In a division where the number of candidates nominated does not exceed the number to be elected, the Executive Director shall declare that those nominated candidates are elected as Benchers for that division.

Appointment in Case of Vacancy

308 Where the total number of candidates nominated for election as a Bencher is less than the total number of Benchers to be elected pursuant to subrule 303(1), 318(2), and 318.1(2) or an elected Bencher ceases to hold office for any reason, the Benchers may appoint a member to fill the vacancy in accordance with section 20 of the Act.

[Rule 308 amended, June 18, 2026]

Voter List

309(1) The Executive Director shall, by September 15 in the year of the election of Benchers:

- (a) prepare an alphabetical voter list of members who are entitled to vote in each electoral division from the membership database;
- (b) post the voter lists on the Society website; and
- (c) give notice to the membership that the voter lists have been posted.

(2) A member who is not in good standing is not entitled to vote in an election of Benchers.

(3) A member who resides in Saskatchewan may vote only for the candidates nominated in the division in which the member's principal place of practice or employment, or subject to subrule (4) if inactive, residence is maintained.

(4) An inactive member or a member who does not reside in Saskatchewan who, before the date specified in subrule (1) notifies the Society in writing of the division in which the member wishes to vote, may vote for candidates nominated in that division.

(5) Each member is responsible to determine if the member's name is on the voter list in the correct electoral division.

Error in Voter List

310(1) A member who reasonably believes that a voter list improperly includes or omits a name or contains an error respecting the division in which a member is entitled to vote may, before the election, report the error to the Executive Director.

(2) The Executive Director shall promptly investigate a report made pursuant to subrule (1) and shall correct any error which exists.

(3) A member who is not satisfied with the action taken by the Executive Director may apply in writing to the Executive Committee for a review.

(4) The Executive Committee shall promptly review an application made pursuant to subrule (3), and may:

- (a) confirm the decision made by the Executive Director; or
- (b) order that the voter list be corrected as the Committee directs.

Entitlement to Vote

311 Only those members whose names appear on a voter list prepared pursuant to Rule 309 or corrected pursuant to Rule 310 are entitled to vote in an election for Benchers.

Voting Procedure

312(1) Electronic processes, including the internet, online voting and databases may be used for:

- (a) circulating election notices, forms, ballots, documents and other materials;
- (b) voting; and
- (c) counting and recording the votes.

(2) The Executive Director shall recommend for approval by the Benchers, the procedures by which an election is conducted.

(3) The election process should promote free and fair elections including maintaining the following principles:

- (a) secret ballot;
- (b) an audit function sufficient for the investigation of election irregularities;
- (c) security measures to reduce the risk of election fraud;
- (d) security measures for the confidential preservation of election information; and
- (e) accessibility for members.

(4) Not less than two weeks before the election date, the Executive Director shall cause to be prepared and distributed to each member whose name is on the voter list:

- (a) a ballot;
- (b) voting instructions in accordance with the procedures approved pursuant to subrule (3); and
- (c) a declaration.

(5) The unintentional failure to provide the material referred to in subrule (4) to any member or the non-receipt of the material mentioned in subrule (4) does not invalidate an election.

(6) A member who votes:

- (a) shall vote in accordance with the instructions and procedures established by the Executive Director;
- (b) may vote for any number of candidates up to the number to be elected in the division in which the member is entitled to vote; and
- (c) shall vote on or before November 15 of the election year.

Rejection of Ballot Papers

313(1) A ballot shall be rejected if it:

- (a) was not cast in accordance with the instructions circulated by the Executive Director;
- (b) was cast by someone other than the member who was assigned the login name and password used to cast the ballot; or
- (c) is received by the Executive Director after November 15.

(2) A vote is void if it is:

- (a) a vote for a person other than a candidate whose name appears on the ballot paper as prepared by the Society; or
- (b) ambiguous or unclear as to the candidate voted for.

Counting of Votes

314 On the next business day following the deadline for casting election ballots, the Executive Director shall cause the votes for each candidate to be counted and recorded.

Declaration of Candidates Elected

315(1) Subject to subrule 305(2) the Executive Director shall declare elected the candidate or candidates who receive the greatest number of votes, up to the number of Benchers to be elected in each division.

(2) Where not all candidates who are to be elected in a division, can be determined because two or more candidates receive an equal number of votes, the Executive Director shall:

- (a) write the name of each candidate whose election cannot be determined on identical cards;
- (b) place all the cards into a ballot box;
- (c) draw from the ballot box by chance the number of cards necessary to make up the required number of Benchers from that division; and
- (d) declare elected the candidate or candidates named on the card or cards drawn.

Election Record and Disclosure of Votes Received

316(1) The Executive Director shall keep a record of election data for at least one year.

(2) At the request of any candidate, the Executive Director shall disclose election information from that candidate's electoral division, including:

- (a) the number of votes received by each candidate;
- (b) the voter list;
- (c) the identity of the members who cast a vote; and

- (d) such other information that, in the Executive Director's discretion, does not violate the principles of a free and fair election.

Review by Review Committee

317(1) In this Rule, "**Review Committee**" consists of members appointed pursuant to subrule (3).

(2) A candidate who is not elected pursuant to these Rules and who alleges that the person should have been elected in place of a candidate who was elected may, not more than 10 days after the election date, apply in writing to the Executive Committee for a review of the election in that division.

(3) The Executive Committee shall appoint not less than two other members of the Society who are not Benchers or employees of the Society to review the election in that division.

(4) The Review Committee shall promptly review the election in that division and shall:

- (a) confirm the declaration made by the Executive Director;
- (b) declare that the applicant or another candidate is elected in place of the candidate declared by the Executive Director to be elected pursuant to Rule 315; or
- (c) order that a new election be held in that division and give directions for it.

(5) The decision of the Review Committee pursuant to subrule (4) is final.

New Lawyer Bencher

318(1) "**New Lawyer**" means a lawyer of the Society who, at the date of the election, has been admitted to the practice of law in any jurisdiction cumulatively for fewer than 10 years.

(2) One New Lawyer shall be elected as a Bencher.

(3) Notwithstanding Rule 303, the electoral division for the election of the New Lawyer Bencher will be the Province of Saskatchewan.

(4) Notwithstanding Rule 305, to qualify to be nominated for election as a New Lawyer Bencher the member must:

- (a) maintain a principal place of practice or employment in the Province of Saskatchewan;
- (b) be a New Lawyer on the date of the first term election; and
- (c) not be nominated for election in any other electoral division.

(5) Notwithstanding Rule 306, the nomination of a New Lawyer Bencher is valid only if it is in writing and signed by at least two members in good standing who, at the time of the nomination, are New Lawyers.

(6) Notwithstanding subrule 309(3), a New Lawyer shall be entitled to vote for both a New Lawyer Bencher and any other candidate running in the member's electoral division.

(7) The general election procedures in Rules 304 to 317 shall apply with any necessary modifications to the election of a New Lawyer Bencher.

Limited Licensee Bencher

318.1(1) One limited licensee shall be elected as a Bencher.

(2) Notwithstanding Rule 303, the electoral division of the election of the Limited Licensee Bencher will be the Province of Saskatchewan.

(3) Notwithstanding Rule 305, to qualify to be nominated for election as Limited Licensee Bencher the member must:

- (a) maintain a principal place of practice or employment in the Province of Saskatchewan; and
- (b) be a limited licensee member on the date of the first term election.

(4) Notwithstanding Rule 306,

- (a) the nomination of a Limited Licensee Bencher is valid only if it is in writing and signed by at least two limited licensees in good standing who, at the time of the nomination, are limited licensees; and
- (b) a limited licensee may only be nominated as a Limited Licensee Bencher.

(5) Notwithstanding subrule 309(3), a limited licensee shall only be entitled to vote for a Limited Licensee Bencher.

(6) The general election procedures in Rules 302 to 317 shall apply with any necessary modifications to the election of a Limited Licensee Bencher.

[Rules 318.1(1), (2), (3)(a) and (b), (4)(a) and (b), (5) and (6) added, June 18, 2026]

B. Officers

Term of Office

319(1) The term of office for the Vice-President, the President and the Past-President is from January 1 to December 31 of each year.

(2) On January 1 of each year, the Vice-President-elect becomes Vice-President, the Vice-President becomes President and the President becomes Past-President.

Ceasing to Hold Office

320(1) A Bencher who holds office as Vice-President, President or Past-President ceases to hold office upon:

- (a) the expiry of their term in office;
- (b) submission of a letter of resignation to the Executive Director; or
- (c) a motion of the Benchers to remove the Bencher from office, supported by a two-thirds majority of Benchers present at a meeting of the Benchers.

(2) A Bencher who holds office as Vice-President or President, ceases to hold office upon ceasing to be a Bencher as described in subsections 6(2)(a) to (c) of the Act.

Election of Vice-President-Elect

321 The Benchers shall hold an election for the Vice-President-elect at the last Convocation of each year.

Qualification as Candidate

322 To qualify as a candidate for Vice-President-elect, a person must be a Bencher as described in subsections 6(2)(a) to (c) of the Act, be eligible to remain a Bencher as described in subsections 6(2)(a) to (c) of the Act and subrules 305(3) and (4) for a period of time sufficient to complete the term as Vice-President and subsequently complete the term as President, and, if a member, be a member in good standing.

Acclamation

323 Where only one person stands for election as Vice-President-elect, that person shall be declared Vice-President-elect of the Society.

Entitlement to Vote

324 A Bencher described in subsections 6(2)(a) to (c) of the Act is entitled to vote in the election for President.

Scrutineers

325(1) The Executive Director and one other employee of the Society appointed by the Executive Director shall act as scrutineers of the election.

(2) The failure of one scrutineer to attend at the election does not prevent the votes from being counted at that time and place.

(3) The scrutineers shall:

- (a) ensure that all votes are counted in accordance with the Act and these Rules; and
- (b) decide whether a vote is void or a ballot paper is rejected, in which case their decision is final.

Voting Procedure

326(1) The election for Vice-President-elect shall be held by secret ballot.

(2) The Executive Director shall supervise the counting of votes.

(3) A ballot paper which contains a marking that could identify the voter shall be rejected.

(4) A vote that is ambiguous or unclear as to the candidate voted for is void.

(5) All ballot papers which are not void shall be counted and recorded.

(6) In an election with two candidates, the candidate who receives a majority of votes is elected.

(7) In an election with three or more candidates, an alternative vote ballot shall be used in which voters may declare their preference for candidates, and the ballots shall be counted according to the following procedure:

- (a) on the first round, each voter's first preference shall be recorded in favour of the candidate preferred;
- (b) on the second round, the candidate who received the least votes on the first round is eliminated and that candidate's first round votes are distributed among the remaining candidates according to those voters' second preferences;
- (c) on each subsequent round, the candidate who received the least votes in the preceding round is eliminated, and that candidate's votes are distributed among the remaining candidates according to those voters' next preferences;
- (d) the first candidate to receive a majority of votes is elected.

Declaration of Candidate Elected

327(1) The Executive Director shall declare elected the candidate who receives a majority of votes pursuant to subrule 326(6) or (7).

(2) Where the candidate elected cannot be determined because of an equality of votes, the Executive Director shall, unless the Benchers otherwise direct, follow the procedure described in subrule 315(2), with the necessary changes and so far as that procedure is applicable.

Vacancy

328(1) If there is a vacancy in the office of President, the Vice-President becomes the President.

(2) If there is a vacancy in the office of Vice-President, the Benchers shall hold an election for a successor, in which case Rules 322 to 327 apply.

(3) Notwithstanding Rules 319 and 321, where the Vice-President assumes the office of President pursuant to subrule (1) or a Bencher assumes the office of Vice-President pursuant to subrule (2) after July 1 in any given year, their terms will extend to December 31 of the following year.

C. General

Date falling on Saturday, Sunday or other Holiday

329 Where the time for doing an act in this Part falls or expires on a day when the administration office of the Society is not open during regular business hours, the time is extended to the next day that the office is open.

Interruption of Web Service

330 If an interruption of web service makes it impracticable to conduct an election according to the schedule set by this Part, the Executive Committee may:

- (a) postpone the election;
- (b) extend the time for doing of an act; or
- (c) make special arrangements for the delivery and receipt of notices and ballots.

Extension of Dates

331 The Executive Committee may, on application by the Executive Director, extend any date mandated by this Part.

PART 4

Meetings of the Society

Annual General Meeting

401(1) The annual general meeting of the Society shall take place each year at the time and place set by the Benchers.

(2) Unless the Benchers otherwise direct, the annual general meeting shall be held in Saskatchewan.

(3) The Executive Director shall mail to every member of the Society, at least 21 days before the date set for the annual general meeting:

- (a) written notice of the date, time and place of the meeting;
- (b) copies of any resolutions received and approved pursuant to Rule 402;
- (c) notice that the audited financial statement of the Society's most recently completed fiscal year and a report of the Society's proceedings since the last annual report are available to every member; and
- (d) information as to how to obtain copies of the audited financial statement and the annual report.

(4) The unintentional failure to give notice of the meeting to any member or the non-receipt of the notice does not invalidate anything done at the meeting.

Member Resolutions at an Annual General Meeting

402(1) A resolution presented by a member for consideration at an annual general meeting of the Society must:

- (a) be in writing;
- (b) be delivered to the Executive Committee via the Executive Director at least 30 days before the date set for the annual general meeting of the Society;
- (c) state the subject matter of the resolution in sufficient detail, including appropriate supporting materials, to permit members to form a reasoned judgment about it; and
- (d) reasonably relate to the responsibilities and duties of the Benchers and the Society under the Act.

(2) The Executive Committee shall review resolutions received and approve for the agenda resolutions that they determine are in compliance with subrule (1).

Special General Meeting

403(1) A special general meeting of the Society shall take place in Saskatchewan at the time and place set by the Benchers.

(2) The Benchers shall convene a special general meeting of the Society, on the written request of 50 members, that:

- (a) is delivered to the Executive Director;
- (b) states the nature of the business that the members propose for consideration at the meeting; and

Continuing Professional Development

1007 A limited licensee must comply with the requirements of Rule 721.

Insurance

1008 A limited licensee must have and maintain insurance through the Society in accordance with Part 12.

Accounting and Reporting Requirements

1009 A limited licensee must comply with applicable accounting and reporting requirements in accordance with Parts 15 and 16.

Limited Licensee Bencher

1010 One limited licensee shall be elected as a Bencher pursuant to Part 3.

[Rule 1010 added, June 18, 2026]

Requirements and Prohibitions

1011(1) A limited licensee must:

- (a) reside and be legally entitled to work in Canada; and
- (b) comply with the *Code of Professional Conduct for Limited Licensees*.

(2) No limited licensee is permitted to:

- (a) hold funds or any other property of a client in trust;
- (b) enter into a retainer agreement as defined in Rule 1901; or
- (c) participate in a plan for prepaid legal services as defined in Rule 2101.

PART 11

Professional Responsibility

A. Definitions and Interpretation

Definitions and Interpretation

1101 In this Part:

“**competence**” means bringing adequate skill and knowledge to the practice of law including the management of a practice, as more particularly set out in Chapter 3 of the Code;

“**complainant**” means a person who has made a complaint about a member to the Society;

“**complaint**” includes:

- (a) a complaint made by a complainant pursuant to subsection 40(1)(a) or (c) of the Act; and
- (b) an allegation of conduct by a member as described in subsection 40(1)(b) or (d) of the Act;

“**Designated Complaints Counsel**” means a person designated by the Executive Director who has the same investigative powers as Professional Responsibility Counsel, to review the conduct of members where Professional Responsibility Counsel is in a conflict of interest;

“**Designated Representative**” means a member appointed by the firm to act as liaison with the Society pursuant to Part 9 of these Rules;

“**Hearing Committee Roster**” means the pool of persons eligible to be appointed to a Hearing Committee pursuant to Rule 1118;

“**Discipline Counsel**” means the individual assigned to prosecute a Formal Complaint;

“**Formal Complaint**” means the document outlining the allegations against a member of conduct unbecoming served pursuant to subrule 1110(4);

“**Hearing Administrator**” means a person appointed by the Benchers to:

- (a) assist the Benchers in the creation and maintenance of the Hearing Committee Roster;
- (b) develop and deploy programing to train the members of the Hearing Committee Roster including programming needed to maintain necessary competencies over time;
- (c) verify that the members of the Hearing Committee Roster have completed the required training programs or, in exceptional circumstances, verify that a member of the Hearing Committee Roster has obtained appropriate training elsewhere or is appropriately trained by way of practical experience;
- (d) manage the appointment of Hearing Committee Roster members to all Hearing Committees;
- (e) administer the case management process on all discipline matters set for hearing with a view to expediting the hearing process;
- (f) within the case management process, create a forum for settlement discussion between the parties;